

# St Edmundsbury Cathedral



Annual Report & Consolidated Financial Statements  
Year Ended 31 December 2019



# St Edmundsbury Cathedral



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## The Dean's Welcome



When you join the Ground Force team for their eleven o'clock tea break on Tuesdays, as I occasionally do, there is not only an abundant supply of biscuits but often a sprinkling of earthy wisdom to be had. We were talking this week about some of the social initiatives currently being planned and where they sit within the daily round of what you would normally expect to see in a cathedral: daily worship, welcome, hospitality, learning: the Benedictine inheritance central to our communal life. 'It's like top dressing' offered one of the team; 'we prepare the soil, manure it, get rid of weeds: that's the worship and prayer, and then the community action: that's what happens as a result...it's the flowering!'

The flowering. The idea that what we do to try and make the world a better place, more like the vision of the Kingdom of God, should arise naturally from our daily rhythm of prayer and worship. I have to admit that I often fail to make the connection and need to be reminded. It helps me to be reminded for two reasons.

First that there is meant to be something *organic* about the way in which we live as a Christian community; a sense of being rooted and grounded in God's loving regard, fed by the tap root of worship, mutually dependent, and allowing ourselves to grow in such a way as others can take shelter under the community tree we become. In the climate emergency which we face, and which makes many of us feel so helpless, that organic sense of belonging and action is a good starting point for our growth into the being the Body of Christ, which takes seriously our potential to be a blessing to our world in a context in which the activity of human beings feels too often nowadays to be a curse.

Secondly it helps me as Dean to feel that organic sense of how the Cathedral can be a tree which shelters and nurtures Diocese, town and county. Sometimes the daily activity in which I share with staff and colleagues feels prosaic, unlike the activity which nurtures the growth of the Kingdom of God: finance, fundraising, diaries, HR, buildings, meetings, endless meetings...but when I adopt that organic metaphor of preparing the soil, then I can see it differently. Well stewarded and nurtured resources: money, buildings, time, energies, carefully tended by those of us who work in this part of the vineyard, will, we trust, with time, prayer, attention and patience, flower into small shoots of the kingdom.

That is what this Annual Report is about: reporting on the nurturing and preparation of our Cathedral soil over the past year and describing a bit the shoots of the kingdom we hope to see in the coming year.

So, read on and enjoy, my fellow gardeners!

Dean Be.



## The Dean's Report: Looking back, looking forward – 2019-2020

### Finance

My imperative remains the stabilisation of the Cathedral finances and the building of long-term sustainability. As the financial reports show, the year end outcome for 2019 showed a healthy surplus which went some way towards covering the necessary expenditure on subdividing the Deanery in order to provide a separate dwelling which can be let. The discipline of never setting a deficit budget as well as keeping a tight control on expenditure has been matched by a mixture of hard work across existing income streams and some new initiatives:

- An increase in Planned Giving (thanks to your generosity and the hard work of the Planned Giving team)
- Excellent results from our Enterprises which contribute both directly and through rental and contribution to utilities
- The new Patrons' Scheme developed by our Fundraising Consultant Christine Stokes. A grant for her employment was received from the Cathedral Sustainability Fund shortly before last year's APCM;
- Some very generous anonymous donations (though we cannot count on this income as a regular contributor to our budget)
- An increase in visitor donations.

The Cathedral received an audit from the Association of English Cathedrals peer review process in 2019. This was a very positive experience as part of which the reviewers, while paying tribute to the way in which Chapter has turned the Cathedral finances around in recent years, encouraged us also to be creative in how we generate income, to take sensible and measured risks in income generation and to seek evidence of good practice in income generation from other cathedrals. Inspired by this advice our plans for 2020 include:

- Continuing to build on Planned Giving; inviting members of our Cathedral community who are not yet in Planned Giving to join and encouraging existing members to move to the Parish Giving scheme
- Investing in our Enterprises so as to build long term sustainability. The installation of glass automatic doors in Pilgrims Kitchen will be followed in 2021 by a major refurbishment of the Cathedral shop
- Continuing to build our Patrons' scheme, inviting new members to join and offering an exciting programme of events
- Investing in the refurbishment of the central part of the Deanery by securing a loan, enabling me to move in and to free up the West Wing to provide rental income
- Working with our Events Manager to build a programme of high-quality events in the Cathedral
- Continuing to engage with local businesses in order to seek sponsorship for areas of development which accord with their own philanthropic aims
- Creatively reviewing how we engage with visitors to the Cathedral to encourage them to donate, while retaining our policy of not charging for entry.



## **Buildings**

The happy conjunction of the employment of Christine Stokes as our Fundraising Consultant, Canon Matthew's engagement with the hopes and vision of the Abbey of St Edmund Heritage Partnership's hopes and vision as their Chair, and the opportunities provided by the 2020 celebrations have emboldened us to take a step back and see the Cathedral in the context of the wider history and geography in which it is set. We have been asking ourselves about how the Cathedral building is currently configured to welcome a new generation of pilgrim visitors of all ages, and how it might be part of the unwrapping of the huge significance of the site of the ancient Abbey on which we stand.

Conversations are at an early stage but are extremely exciting. It is becoming increasingly apparent that the next stage of our journey into becoming the Cathedral for town, county and Diocese is to be found in the imperative to attend to the nave of the Cathedral so as to present it as a flexible, warm and light space, fit for worship for all ages and seasons, for arts and culture, for community partnership and public forum, as the beginning of the heritage journey for the site and as a resource for lifelong learning. 2020 will be a year during which we refine the vision and engage widely with all our stakeholders on an exciting journey.

## **Good Relationships**

In addition to the regular round of parish visits, both those undertaken by Cathedral clergy into parishes and those welcomed to the Cathedral on Sundays, the engagement of Cathedral clergy with the life of Diocese and county has continued to develop in 2019. Canon Matthew's leadership in preparation of the exciting 2020 programme of events will see thousands of visitors joining us for events as varied as the Benedictine weekend 'Abiding Wisdom', the opening concert of the Aldeburgh Festival, a great diocesan celebration on 19 July, Cathedrals at Night and the grand finale of the Edmund-tide Light spectacular 20-22 November.

In addition to his work supporting music and worship throughout the Diocese, Canon Philip has taken on the role of Mission Accompanier as part of the 'Inspiring Ipswich' initiative and as part of his sabbatical reflection is engaging with how the burgeoning Fresh Expressions manifestation in Suffolk 'Lightwave' can find a liturgical and sacramental expression.

Archdeacon Sally Gaze, who was appointed and installed as a Residentiary Canon in 2019 took a lead in the celebration of Diocesan Mission on Pentecost Sunday. She continues to work on other synergies between the Diocese and the Cathedral, especially in Rural Mission and Fresh Expression of Church. In 2020 she is piloting a course to promote Benedictine Spirituality.

We have also been delighted to welcome back a Canon Theologian. Canon Michael Robinson was installed at Candlemas alongside the new Archdeacon of Suffolk, Jeanette Gosney. His work as Bishops' Chaplain and as a member of Chapter will draw the Cathedral into an even closer relationship with the Diocese, as we explore together how the vision of the Cathedral to be a resource in lifelong learning can develop as we plan exciting learning programmes and further position ourselves as a learning hub for West Suffolk.

New community events such as the relaunched Suffolk Harvest 2019 and a new look summer Fathers' Day festival offer us opportunities to engage creatively with our town and county and attract a new generation of visitors.

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## **Families, Children and Young people**

The work of the Discovery Centre has both continued and developed under the excellent coordination of Kim Judge and her dedicated band of volunteers. The pattern of Sunday Junior Church and weekday families' groups have continued to offer a way in for families, children and young people. It has also been exciting to see the start of a new 'Tweenagers' group early in 2020, but most exciting of all has been a quiet and thorough piece of research undertaken by our Cathedral curate, the Rev'd Sarah Geileskey, which was presented to Chapter at its February meeting. The overwhelmingly positive response the report received heralds an exciting phase of development in the integration of the many different pathways into involvement in the Cathedral community which we offer to families and young people, as well as some exciting new opportunities. Rev'd Sarah writes more about these plans elsewhere in this Annual Review and I urge you to read what she sets out.

## **Music and Worship**

A time of huge change is upon the Cathedral's music department as we bid farewell with great gratitude to James and Katharine Thomas. During his time here James has been instrumental in raising the profile of Cathedral music through the quality of performance at services, leading the building of a new Cathedral Organ, an impressive programme of recitals, concerts and broadcasts, ten Choir Tours abroad, mentoring many younger colleagues, and sheer hard work. We are enormously grateful to him, and as a new future unfolds, we will continue to build on the firm foundations he has left us.

The Music Review Group, led by Canon Philip, has worked hard this year. Its main project, to develop a girls' front row, continues under the direction and energy of our Acting Director of Music Richard Cook. His visits to local schools to recruit boys and girls are bearing fruit in increasing recruitment. This has much to do with his innovative approach to engaging pupils in the joy of singing and convincing parents of the undoubted benefits of vocal training. In this he has been ably supported by our organ scholar Matt Foster.

The back row of stalwart gentlemen continues to provide sterling service, and we are building relationships and financial resources to develop our Choral scholar programme in conjunction with local secondary schools as well as building a fund for the employment of Lay Clerks. We are the only remaining cathedral in the country to benefit from a largely voluntary back row, and our plans for development honour what our gentlemen continue to offer as well as planning for the future.

In due course, we will see the arrival of a new Director of Music, heralding the beginning of a new chapter in the life of music and worship at the Cathedral.



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## Cathedral Worship

*The Rev'd Canon Philip Banks, Canon Precentor*

The great prayer of St Augustine, “God you make us for yourself, and our hearts are restless until they find their rest in you” sums up the reason that our Cathedral exists: to provide sacred space where people from every walk of life can find the love of God, who brings healing, transformation and light into all that we are and do.

This ‘holy ground’ offers a space where we can recognise our inner life, and so our Cathedral’s worship is the ‘heartbeat’ of all that we seek to do. This heartbeat, rooted in Benedictine Spirituality, has nourished people of faith here through all life’s changes from birth to death.

The Cathedral is therefore first of all a place of prayer, with daily services of Morning Prayer, Holy Communion and Evensong or Evening Prayer. Sunday worship remains the centrepiece of our week.

All of this is supported by the work of our musicians – music is ‘what makes a Cathedral a Cathedral’. This regular round of worship now includes weekly meditation and mindfulness and a monthly weekday healing service.



In addition to this regular round of worship, the Cathedral hosts numerous special services for the county, community and Diocese, including Ordinations, HM Courts of Justice Service and Prisons’ Week, together with services for a significant number of voluntary and public sector organisations throughout the county. Our partnership with King Edward VI School has continued with Matt Foster as our Organ Scholar here, and School Musician in Residence there. None of this could happen without our fantastic Vergers’ Team, a mix of part-time, full-time and volunteer staff – we rely so much on them to maintain the daily round of worship and care for our buildings: thank you to them all, ably led by our Head Verger and Estate Manager, Rachel.

Less quantifiable but equally important are the thousands of people during the year who pause briefly in our Cathedral to pray and light candles. However, for many in our congregations, these things are not the main reason that they are part of our Cathedral family. It is the rhythm of our weekday and weekly services and of the church year, marked with the beauty of our Cathedral liturgy, music and preaching, which sustains and nurtures our faith. Advent, Christmas, Epiphany, Candlemas, Holy Week, Easter and beyond have been the mainstay of our corporate life of prayer.

It is a great privilege to be at the forefront of the Cathedral’s ministry and mission through our worship: this is truly a team effort and our gratitude goes to all who make such excellence possible: vergers, musicians, servers, wardens, bellringers, administration staff, volunteers, clergy and so many others – without whose skill, devotion and hard work our worship would not be, for the glory of God, of the highest standard that it is.



## Cathedral Community 2019 Reports

Below are reports from staff and volunteers on their groups and activities, which contribute to the enrichment and quality of the ministry of welcome, and life of the Cathedral community.

### Abbey of St Edmund Heritage Partnership

*The Rev'd Canon Matthew Vernon, Sub Dean and Canon Pastor*



The Cathedral is leading a partnership of groups and people who are passionate about preserving and improving the footprint of the medieval Abbey of St Edmund. The area of the Abbey includes the location of the Cathedral and its ancillary buildings, and the Abbey Gardens park adjacent to the Cathedral. As well as the Cathedral and St Mary's Church, the Abbey of St Edmund Heritage Partnership includes West Suffolk Council, the Town Council, the Bury Society and other local and regional public, private and voluntary organisations. Members of the Partnership include experts in heritage, planning, archaeology, academia and local history. The Partnership aims to further public understanding of the life and times of St Edmund and the medieval Abbey so that people understand its spiritual, historical and archaeological significance.

2019 began with a public conference held in the Cathedral which presented the two consultancy studies completed in 2018: a Heritage Assessment and a Conservation Plan. Both studies highlighted potential projects to be pursued. The Partnership continued to develop its organisation by visiting similar sites (e.g. Reading Abbey).

In the second half of 2019, the work of the Partnership was dominated by preparations for the millennium of the Abbey of St Edmund in 2020, including applications to the National Lottery Heritage Fund for 2020 events on behalf of the Abbey1000 committee.

### Administrator's Report

*Sarah-Jane Allison, Administrator – People and Policies*

After nearly 19 years in post as Cathedral Education Officer and Diocesan Children's Advisor, Helen Woodroffe left the Cathedral to take retirement at the end of July. Chris Nicholls also took retirement after 13 years' service at the Cathedral, initially carrying out the role of caretaker, then as the Cathedral's IT Manager. We would like to thank Helen and Chris for all they contributed to the Cathedral over the years. We wish them both all the very best for their future.

The Social Care Institute for Excellence (SCIE) conducted an independent audit of the safeguarding arrangements of the Cathedral in July. This represented an important opportunity to make improvements in safeguarding. I would like to thank all the volunteers, congregation members, staff, colleagues from the Diocese and Chapter for their support in this process. A full and comprehensive report was produced from the SCIE stating areas of strength in their findings and areas requiring further consideration. The full report and an action plan can be found on our website.

After evaluating the use of the Cathedral Library with Margaret Hartley, Chapter made the decision to close the library at the end of August. We are so grateful to Margaret and her team of volunteers for running the library over the years and for the smooth process of packing up and distributing the books to

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*Administrator's Report continued...*

their new homes. The library will soon be rented out to an organisation which will benefit the Cathedral and the community as a whole.

In November the Cathedral undertook a peer review carried out by Kathryn Blacker from York Minster, Peter Hodgson from Truro Cathedral and Canon Mike Williams from Exeter Cathedral. The primary purpose was to engage with Chapter following our own self-assessment and to discuss and review the Cathedral's mission, governance, compliance, leadership and management, financial management and performance, public engagement, management of fabric and property, and communications.

The review team focused on areas identified by Chapter as requiring an external view of performance and advice. They also identified and celebrated areas of good practice. The Chapter of St Edmundsbury Cathedral welcomed and embraced the Peer Review Process from completing the self-assessment to receiving the final report. It has given Chapter the opportunity to actively identify and highlight our strengths and areas needing improvement. The feedback has given us the opportunity to celebrate successes and given us recommendations to consider and take on board. We would like to thank the reviewers for the time they took to read endless documents and to understand us as a Parish Church Cathedral. This enabled an affirming experience, and we appreciated their honesty and constructive feedback. Chapter and the management team are working on the resulting action plan.



People are our greatest asset; well I would say that with a background in HR! To work with and support our staff and volunteers we introduced three new policies in 2019 and a further four already this year, totalling 40. With an ever changing workplace and all the pressures of a modern world most staff have now attended a Change, Wellbeing and Resilience Workshop.

We have a variety of wellbeing opportunities at the Cathedral that you may find useful for your mental and spiritual wellbeing. These include Choral Evensong, Silent Meditation, Friday Lunchtime Recitals, Healing and Wholeness and in June 2019 a weekly mindfulness group

began at the Cathedral. Spiritual Mindfulness explores the wellbeing benefits of mindfulness practice and the contemplative tradition within Christianity and other religions. For more information on wellbeing opportunities at the Cathedral, please see the website: [www.stedscathedral.org](http://www.stedscathedral.org).

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## **Ancient Library**

*Stephen Dart, Librarian*

The Ancient Library, founded as the Parish Library of St James in 1595, is a unique collection of early printed books dating mainly from the sixteenth and seventeenth centuries. 219 members of the public visited on our Open Days this year and there have been visits from the Norfolk Art Fund, two Ipswich groups, the East Anglian Academic Library Research Group and Year 9 students from King Edward VI School. Our page on the Cathedral website has brought enquiries from individual academics both from this country and as far afield as Australia and America. There have been 2 exhibitions in the Treasury: 'Beating the Forgers' (early printers' marks from France and Switzerland) and 'Made in England' (illustrated title pages from the sixteenth to eighteenth centuries).

## **Art Group**

*Maureen Cunningham*

The Cathedral Art Group meets every Monday morning from 10 am to 12 noon in the Edmund Room. We are a very friendly group of artists of all abilities with 45 members including members from our congregation, other churches and the community.

Our members really enjoy our workshops, some with professional artists. Last year we visited Fullers Mill Gardens and this Year the Fitzwilliam Museum. We are now looking forward to our exhibition in the cloisters, from 31 July to 10 August.

Last year we donated £200 per term to the Cathedral and we also contributed £679 raised from donated paintings at our Christmas fayre exhibition. We were very grateful to Sue Cockram (Friends of the Cathedral) for the use of display stands, also to Rachel and her team for all their help.

Do remember you are always welcome to pop in to see us at work.

## **Cathedral Guides**

*Marguerite Budden*

Once again we have had a busy year guiding visitors to the Cathedral. We now have a group of 26 guides, as new members of the team were trained, joining us for the start of the 2019 season.

A daily tour was organised at 11.00 am from May to the end of September and we guided 190 people on these occasions. During the same period roving guides were also available for the afternoons and they spoke to a total of over 2000 people. In December a candlelit tour proved very popular. We had 30 booked tours totalling approximately 500 people from various organisations and in many cases these groups also booked lunch or tea at Pilgrims' Kitchen, which was an added bonus.

Growing in popularity are Parish Tours on a Sunday afternoon. These groups come from a benefice in the Diocese, usually with their incumbent. They have a tour at 2.00 pm, stay on for Choral Evensong and are then entertained to tea and cake by the Cathedral Friends. Joining the friends of the Cathedral is open to all in the Diocese and this is an opportunity to welcome possible new members.

We continue with our training, interest talks and visits, meeting on the first Monday in the month. We are grateful to Canon Matthew for celebrating Eucharist with us and we are looking forward to taking part in Abbey1000.



## **Cathedral Library**

*Margaret Hartley*

The Cathedral Library closed on 31 August 2019. All the books were removed to other libraries.

Stephen Dart chose some to augment the Ancient Library and the Guides Library. The Librarian from the West Suffolk College took some on Ethics and Counselling for new courses starting in September. The Diocese took some for use in training courses. People connected with our link Diocese of Kagera sent a list of books which would be appreciated there and over 200 have gone to them.

The Librarian of the East Region Ministry Course came and chose a large number of books. The residue of books have gone to the East of England Faith Agency in Ipswich who also gratefully received some of the book shelves.

Thanks to all the volunteers who helped with the closing of the library and the boxing of the books.

## **Chaplains**

*The Rev'd Canon Lawrence Pizzey*

For the last 40 years we have endeavoured to have a chaplain available to visitors to our Cathedral every weekday from the beginning of May to the end of September. During those 40 years, the number of stipendiary clergy in the Diocese has declined dramatically – and the increase in area of parochial responsibility for each parish priest has (equally dramatically) increased. This means there are far fewer stipendiary priests across the Diocese available to share in Cathedral chaplaincy; and those priests often feel unable to leave their parish duties in order to minister at the Cathedral. Our chaplaincy team is therefore now largely composed of 'retired' clergy augmented by ministers and lay people of other Christian denominations, Lay Readers (active and emeriti) and Lay Canons (active and emeriti).

Last year just 16 people shared in chaplaincy; and we were unable to cover every weekday. This year we shall again endeavour to cover the 222 half-days of the 'visitor season', but our ability to do so will depend on more volunteers coming forward to share in this ministry.

## **Chapter IV**

*Lorna Brook*

Chapter IV is the social branch of the Guild of St Edmund. It provides an opportunity for volunteers, past and present, to meet and hear a talk from a member of the congregation, someone associated with the Cathedral or who has something of interest to tell us. Refreshments are provided by members of the Mothers' Union for which donations are invited in support of our twinned Diocese of Kagera.

*Chapter IV continued...*

The talks in 2019 were on Kevelaer in March; model engineering in May (Martin Evans); a visit to the Holy Land in July (Richard Summers); his life in theatre and television in October (Charles Hamel-Cooke).

We would like to encourage volunteers and other members of the congregation to attend these talks and enjoy our relaxed atmosphere and friendship. Suggestions for our meetings next year would be most welcome.

Chapter IV is grateful for all those who freely give of their time, talents and support.



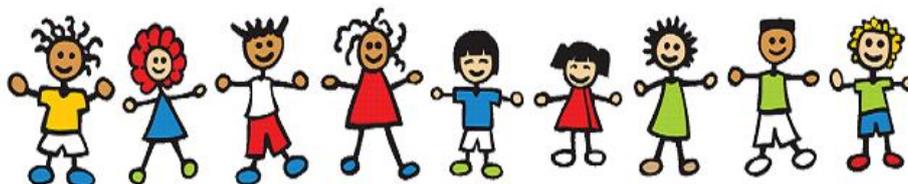
## Children, Families and Young People

*The Rev'd Sarah Geileskey, Cathedral Curate*

Anyone reading this collection of reports cannot fail to have noticed the many and various ways in which the Cathedral has engaged with children, families and young people over the last year.

- The Discovery Centre, with its renewed focus on the Cathedral's story following Helen Woodroffe's retirement in Summer 2019 is being carefully held by Kim Judge, supported by a loyal and dedicated group of volunteers
- Junior Church, wonderfully overseen by Penny Bentley and a team of leaders to create a Sunday morning space for Godly Play, crafts and age-appropriate liturgical reflection
- Young people's groups: older teens gathering with Canon Matthew Vernon with a new group for school years 7-10 meeting monthly in the basement from January 2020
- Young families: carers, babies and toddlers meeting regularly on Friday mornings, served by members of the Cathedral community in the providing and tidying of toys, teas and company where needed. A monthly pram service: a story, reading and song... the lighting of candles if we are in the Cathedral space and taking the day's story from the Altar in the transfiguration chapel into the midst of those gathered, beginning to gently introduce some of our worship traditions
- Cathedral choirs working with schools and supporting choristers from the ages of 7-17+ through the Colts & Probationers, St Cecilia Juniors, Cathedral Choristers and the St Cecilia Chorale
- Liturgical roles for children and young people: Family Eucharists, reading, serving with memorable input to congregational life over the last year, in particular as we have engaged with 'show and tell': highlighting of the green moral imperative – whose behaviour changed in response to the chain of disposable cups created from those used at coffee in just one week? Or the gift of the prayer calendar that informed this community's Morning Prayer during the season of Advent
- Organisation-wide support of young-people in their volunteering: Duke of Edinburgh volunteers, work experience placements across the organisation (including administrative, catering and shop), support with fundraising and social projects
- Engagement with local schools through school governance, collective worship and parental input.
- Special events for children, families and young people including Diocesan events (such as Gather) and visiting groups and organisations
- Work undertaken by Canon Matthew and Chrissy Trendall, nurturing and preparing Baptism families.

When I began as Curate, Dean Joe asked me to reflect on Children, Families and Young People at the Cathedral, including the opportunities for worship. This resulted in an initial paper to Chapter in February 2020. The conclusion of this paper? There is much already taking place: we need to build on this by making better connections between all of these different areas and by making it easier for children, families and young people to understand, participate in and contribute to the life Cathedral. Chapter have asked for a detailed action plan which will be prepared in 2020 with a view to delivery from Summer 2020 onwards, the content of which I look forward to reporting on at next year's APCM!



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## Christian Aid

David Eaton, Christian Aid Co-ordinator

Christian Aid is part of the Faith in Action group at the Cathedral. This helps to embed Christian Aid directly within the mission of the Cathedral.

2019 was another good year for Christian Aid. Our wonderful team of enthusiastic collectors at the Cathedral work as part of the ecumenical Christian Aid group in Bury St Edmunds.

Not only are we able to raise much needed funds but we also raise the profile of Christian Aid in the town. The Cathedral street collectors raised £2,528.95, including Gift Aid and the envelope collection at the Cathedral on Christian Aid Sunday (2018 – 2,201.05 incl. Gift Aid).

The Christian Aid ecumenical service last year on the evening of Christian Aid Sunday was held at the Cathedral. It was led by the Dean who spoke very movingly. The service was inspiring and the warm welcome we gave to all who came was greatly appreciated. Sincere thanks to Geoffrey House, Rachel Clover for her amazing organisation of the service and special thanks to Anna Elliss for preparing the order of service in Canon Philip's absence.

As always, new volunteers are always most welcome for Christian Aid 2020 which is almost upon us! I do sincerely thank the many people who support Christian Aid in various ways.



Christian Aid works with local partners and communities to fight injustice, respond to humanitarian emergencies (and become more resilient to shocks and disasters such as drought, climate change and hurricanes), campaign for change, and help people claim the services and rights to which they are entitled such as healthcare and education. Christian Aid actively supports people in developing countries to make the most of opportunities, such as being able to sell their produce for a fair price.

## Churches Together

Pam Pitts



“The churches in and around Bury St Edmunds have a strong tradition of working together in their worship and witness for Christ.” \*

Meetings are held at different churches in the town and representatives from each church are encouraged to attend; prayer breakfasts are also held regularly. Prayer walks are held in the town each Monday from 2.30-3.15 pm led by the Chair, Heather Corbell. The Good Friday Walk of Witness starts in the Cathedral at 10.30 am and the rest of the service is held on Cornhill; this is organised by various people linked to Churches Together. There is an annual church exchange of greetings in the autumn; also an Advent service as part of the Bury St Edmunds Christmas Fayre. This is relayed from the stage on Angel Hill with different churches taking part each year. Links are made regularly with Bury Christian Youth and the Bury Drop In.

In June there is a Summer Celebration held in the Abbey Gardens from 1 pm with a Songs of Praise from 4 pm. In 2020 it will be held on Sunday 28 June. A chance to come together for entertainment, conversation and worship – bring a seat and picnic.

\* <https://together.ourchurchweb.org.uk/stedmundsbury>



## Discovery Centre

*Kim Judge, Discovery Centre Manager*

Busy, creative, celebratory, thankful, change, teamwork and integration are words which describe 2019 for the Discovery Centre. The centre was busy working with 32 schools and other small children's groups both in the Cathedral and out in schools. We also provided the popular craft tables at the Suffolk Show.



The creativity of children and the work of teachers and leaders working with them was celebrated when the Cathedral was decorated with children's art giving a blaze of colour over Pentecost.

July brought change, when Helen Woodroffe retired as the Diocesan Children's Adviser and Cathedral's Education Officer and the responsibilities are now split into two roles, one based at the Cathedral and the other at the Diocese. We are thankful for her long and dedicated service.

In October at the Suffolk Harvest Festival, we gave thanks for what God provides with a local school making giant vegetables and a cub group constructing a giant tractor, both of which took part in a parade through the town. The Nave pavement was transformed into a space for various family activities during half term.



Whilst a decision was taken by Chapter, prior to any new appointment, to reflect on the way forward for our overall engagement with children, young people and families, the Discovery Centre team continued to deliver, but began reviewing our education provision. New ideas are beginning to grow, together with seeking an even stronger relationship with our local schools and other community children's groups.

Integration and building constructive links across the various children, young people and family groups within the Cathedral are also a focus for our vision as we go forward to become an integrated learning community living distinctive and faithful lives.

## Eco Church Award for the Cathedral

*Rachel Clover, Head Verger and Estate Manager*

We are working hard towards gaining the silver Eco Church Award. Things you will start to notice are:

- More and more light fittings and bulbs are changing to LED
- The waste bins are changing so that new food bins will be used by Pilgrims' Kitchen instead of waste going into land fill, the food waste being converted into fuel
- We will be gaining a paper cup recycling bin so they can all be recycled. I know that our Cathedral Youth Group wish to help out with our environmental challenges and we will be involving them as much as possible
- We are recycling surplus furniture where possible
- We were given a vast roll of carpet (provided by the organisers at a 2019 event), which is now being fitted in the office to help with warmth and to replace worn and damaged areas
- Obsolete computers were all collected by a charity for recycling.



## Electoral Roll

*David Eaton, Electoral Roll Officer*

The Electoral Roll comprises primarily the local lay worshipping community, who by virtue of their membership of the Roll are eligible to vote at the APCM and can stand in various church elections. At the Cathedral we see our Roll as a positive way of showing our belonging to the Cathedral community and the mutual commitment that we have to each other.

In March 2019 every parish in the Church of England prepared a brand new Electoral Roll. Our own preparations were led by Canon Matthew where a small working group was established with the aim of the new Roll supporting the mission and ministry of the Cathedral. The Dean welcomed all members of the new Roll with an individual letter and we tied in the new Roll with our work on planned giving.

The new Electoral Roll presented at our APCM last year (April 2019) had 351 names, a net increase of 12 on the Roll in 2018. The new Roll had over 100 new names. The net increase when preparing a brand-new Roll is the direct result of the positive lead by the Dean and Chapter in raising the profile of Electoral Roll membership.

In 2019 Chris Nicholls retired as our IT manager. Chris was superbly patient and supportive in producing the Electoral Roll from our eTapestry computer system (and in compliance with GDPR!) we owe him a great debt of gratitude for his unstinting service.

My grateful thanks go to Bridget Tuck, Liz Steele, Anna Elliss, Louise Martin, Rachel Clover and others in the revision of the Roll this year along with the enthusiastic support again of Canon Matthew and Dean Joe. The revised Roll has been prepared under the new Church Representation Rules 2020 and will be presented at the APCM on 23 April.

## Enterprises

### **Cathedral Shop**

*Stewart Alderman, Director, St Edmundsbury Cathedral Enterprises Ltd.*

*Jane Harrison, Enterprises Retail Manager*



The shop is run by our shop manager Jane Harrison along with two part time paid assistants, Sue Hollis and Rachel Yelland. Rachel has joined recently, replacing Simon Puttock who retired in February 2020 after working in the shop for three years. Jane is also assisted by a team of 30 volunteers who help in the shop and another 35 who assist tourists at the Tourist Information Point situated within the shop.

The shop performs extremely well despite very little investment over the past twenty years, however to sustain and grow the sales and profit generated some investment is needed. To this end it is planned to undertake a shop refit in 2021 to replace old and unsuitable display fixtures with purpose-built ones that will both enhance the product displays and improve the overall shopping experience for the customer.

2019 proved to be a very successful year for the shop. The increase in visitors to the Cathedral was reflected in shop sales. Due to the hard work and efforts of the shop team we exceeded our sales budget by 12% and through continued careful management of merchandise and purchasing we exceeded our profit target by 10% for 2019.

# St Edmundsbury Cathedral



## **Pilgrims' Kitchen**

*Stewart Alderman, Director, St Edmundsbury Cathedral Enterprises Ltd.*

Pilgrims' Kitchen (PK) is run by restaurant manager Nikki King and chef Paul Hughes with a team of eleven mainly part time staff.

The restaurant comprises the inside seating within the Cathedral centre as well as outside decking area and garden.

The offer caters for all visitors' needs with home cooked meals, soups, sandwiches, home produced cakes and Paul's famous cheese scones. Real fair-trade coffee is served barista style along with a wide range of fair-trade teas, soft drinks, beers and wines. Customers can eat in or take away.



Free Wi-Fi is available for customers and the addition in April 2019 of the automatic glass doors has made PK's a fully equal access restaurant.

In addition to the day to day serving of visitors, PK hosts private dinners and functions in the restaurant and caters for events in the Cathedral itself on a regular basis.

Over the four days of the Bury St Edmunds Christmas Fayre PK serves many of the 130 thousand visitors to the town who have come on coach excursions from across the country and sees its space working to absolute capacity. It is a tribute to Nikki, Paul and their team that they manage this incredible surge in numbers so well and maximise the trading opportunity that it presents.

## **Edmund Room**

*Stewart Alderman, Director, St Edmundsbury Cathedral Enterprises Ltd.*

In 2019 the Edmund Room was booked by 17 different external organisations, bringing in a total income of £3931.00. Work is taking place with businesses in Bury to increase the use of the Edmund Room and an increased level of marketing is planned to reach a wider audience.

## **Events**

*Tim Vaughan, Events and Marketing Manager*

Following Mercy Wilson's departure over the summer, the steady guidance of Rachel Clover and Stewart Alderman meant that the Events Department was kept afloat. I am grateful to them and to all the staff who helped in the transition period; and of course to Mercy, upon whose good work I hope to build.

2019 was packed from the start with cinema, science, vintage clothes and more. Other unique events, such as yoga and a 'rave in the Nave' were ripe for PR exploitation – controversial maybe, but, given their organisers' respect and appreciation for the space, certainly welcome back in the future!



# St Edmundsbury Cathedral



*Events continued...*

In April, we hosted the Bohemian Choir from the Czech Republic, as well as the Bury Bach Choir's sumptuous, sombre performance of their namesake's *St Matthew Passion*. Performances by the Tallis Scholars as part of the Bury Festival in May, and the Cathedral's performance of Handel's *Messiah* continued our excellent and lucrative concert series for 2019.



From the West Suffolk College Graduation, to the Abbeycroft Leisure Awards, the Cathedral evidently lends itself well to a celebration.

A royally-attended charity gala dinner (*A Night Before Christmas*) marked the start of the Abbey1000 events in late November, where the inimitable sounds of the London Gospel Choir and soul powerhouse Mica Paris filled the resplendent Nave. Spirits and funds were raised in kind, with a figure in the region of £40,000 going to support the invaluable work of local hospices, as well as the Cathedral's upkeep.

The Summer Fair, Harvest Festival and Christmas Fayre were all well-received and monetarily beneficial. It is my aim to develop these community-driven occasions further, enhancing the Cathedral's public image, as well as supporting it financially, culturally and artistically. I look forward to continuing such projects alongside a calendar filled with similarly diverse, high-quality bookings for 2020.

## **Fabric Advisory Committee**

*Susan Cockram, Secretary*

The FAC has met three times in the past year advising the Dean and Chapter on various projects which are currently in hand. We have seen the completion of the smart new glass doors in Pilgrims' Kitchen and the display case for the Bishop's Crozier in the Treasury.

Interviews took place for the appointment of an Archaeologist to the FAC in February and Ms Alison Dickens was appointed. On another note Mrs Lillias August has decided to retire from the Committee after 11 years and we shall miss her valuable knowledge and input.

## **Fair Trade Stall**

*Julie Eaton*



The Fairtrade movement helps producers in developing countries achieve better trading conditions as well as improved social and environmental standards.

Our Cathedral Fairtrade stall is usually held on the fourth Sunday after the 10.00 am service. During the last year the Fairtrade stall raised approximately £1,003.59. This figure includes supplies for our Cathedral Sunday morning refreshments and provisions for the office staff.

Janet Banks and I share the tasks of running the stall and keeping accounts of the figures raised by the monthly stall. From this year we have commenced a new system of the Cathedral purchasing its own stock, and storing unsold goods for the following month's stall. We no longer therefore return unsold goods to the shop. Many churches are now operating this same system.

We carefully monitor expiry dates when we select goods. So far the system seems to work well, including a better supply of the ever popular ginger biscuits!



*Fair Trade Stall continued...*

Occasionally we do a 'double month' stall – November and December for instance – when we have a larger stall carrying extra stock. This has proved to be successful, as has selling seasonal goods. Look out soon for Easter cards and chocolate. Various small gifts sometimes grace the stall including pens, pretty wrapping paper, eco-friendly toothbrushes, toys, ornaments, jewellery, soaps and other toiletries. These and several edible items can be purchased to be given as treats or gifts for all sorts of occasions including birthdays and celebrations.

We appreciate the support of all our customers. Thank you.

## **Faith in Action Group**

*Geoffrey House*

The Faith in Action Group, after refining its role in 2018, concentrated on its main activities during 2019. This included: Junior Church, Kagera, Missionary and Charitable Giving, Responding to Disasters and Emergencies, Eco church, support for the persecuted church abroad, co-ordination with other faith and secular groups, inclusive church and other relevant areas.

Work continued to support our link Diocese in Kagera (Rwanda) with regular fundraising events. Junior Church continued to offer creative ideas, despite being a small group. Their attention has turned towards the challenges of climate change and the Cathedral's approach to it. The provision of support was started for a venture to help the homeless, linked with the Christian charity Hope into Action. The group was examining the possibility of working with Ipswich Hope into Action, to purchase a property for letting to homeless people.

## **Fellowship of St Edmund (Servers)**

*Philip Pitt, Head Server*

A big thank you to our amazing Servers' Team. We efficiently and prayerfully support the four main Sunday services at the Cathedral each week, along with the additional services during Festival seasons, such as Easter and Christmas. We also serve at the celebrations of Saints' days, Diocesan and civic services and other Red-Letter Day worship.

The number of younger members of the team, together with some new adults, continues to increase, boding well for the future. The average age of the team is reducing while the professional attitude to duties continues to be maintained.

We have bid farewell to some servers, and we are grateful to them for their hard work. Grateful thanks are due to Caitlin Brinkley who managed the servers' rota so effectively for several years before handing over to Catherine Cox at Christmas. The congregation will notice additional servers, particularly at 10 am Eucharist services, where shadowing introduces new team members to the duties involved.

Several servers have also trained as Thurifers, which has allowed more flexibility in allocating roles. We aim to increase the training opportunities over the next year to achieve the aim of training all servers in all roles.

A huge vote of thanks is also due to the Vergers who ensure that servers have all the resources and support necessary to serve effectively.

# St Edmundsbury Cathedral



*Fellowship of St Edmund continued...*

Overall, servers hope to remain one of the less visible groups during services. If nobody notices us we have performed our role immaculately. The duties of a server at the Cathedral will be wide and varied but team members can always be relied on to provide quiet, efficient support to the clergy during worship. If you would like to be a server, do get in touch – we're always looking for new members of the team.

*Canon Philip adds: Philip Pitt, after five years as Head Server, has decided to retire in the middle of 2020. We are hugely grateful for all that he has done, and there will be an opportunity to say 'thank you' to him in the summer.*

## **Forum**

*Louise Martin*

The Cathedral Forum meets four times a year to discuss issues and hear updates on various matters affecting the Cathedral. A list of members is displayed on the Cathedral community noticeboard in the Cloisters. There are fourteen elected members who are on the church electoral roll. The Forum may co-opt up to eight additional members; at any time not less than half of co-opted members are members of the Cathedral Community. The Cathedral Chapter may attend Forum, as may Readers and retired Clergy; six deputy wardens are ex-officio members.

At all Forum meetings Dean Joe Hawes updates members on his five priorities of trying to bring in more money, developing Cathedral Buildings for income generation, improving the age profile of the Cathedral congregation, supporting Cathedral Music and building stronger relations with the Diocese.

In June we had a group discussion and feedback session on Children and Young People's Ministry led by Sarah Geileskey. Dean Joe reported back on progress made following the 'I wish' and 'I'd rather' suggestions from the previous meeting.

In September two new Deputy Wardens were appointed: Bernadette Pitt and Jane Movley. Dean Joe updated the meeting on the fundraising activity of Christine Stokes which included an ethical fundraising policy and the formation of a Major Donor Panel. The Atrial Fibrillation and Stroke Prevention scheme was introduced to members and a discussion was held on Dementia Friendly Church.

Philip Banks reflected on his recent sabbatical with a resulting discussion in groups on what feeds your soul in worship and what challenges you. Information was provided about the Hope into Action charity with the proposal that the Cathedral might become a partner church and support the Selig Suffolk Trust in funding a home in Bury St Edmunds.

In February the Rev'd Sarah Geileskey reported back on Children and Young People's Ministry which had been presented to Chapter. A new recurring Open Forum agenda item was introduced where members were encouraged to talk about a topic or issue of their choosing.

Financial reports are shared at Forum and names of new staff are given throughout the year as well as information on Cathedral life.

This year there are three vacancies on Forum. Being a member aids communication with the Cathedral community and is a means of putting forward new ideas. Do consider joining the Forum which meets at 7 pm in Pilgrims' Kitchen.

# St Edmundsbury Cathedral



## **Flower Arrangers**

*Susan Cockram and Margaret Woolmore*

We have enjoyed another happy and good year arranging flowers in our beautiful Cathedral. Parishes within the Diocese have arranged flowers on several occasions. This seems to be much appreciated by the Parishes and the Cathedral certainly benefits from their many beautiful and varied designs.



Margaret and I would like to take this opportunity of thanking all the arrangers, our faithful waterers for all they do each week and of course the Vergers for all their help and support over the past year which is much appreciated.

If you would like flowers arranged for special events, anniversaries, weddings, birthdays, christenings, do please get in touch.

In 2020 we are celebrating 1000 years since the establishment of the Abbey and a small Flower Exhibition is going to be staged in the North Aisle of the Cathedral from 15 to 19 July – arrangers from the Diocese will be coming into help. Please put these dates into your diaries!

Fun, Flowers and Friendship is the motto of Flower Arrangers and we exercise that to the full, adorning our beautiful building, having fun and making friends. We always need lots of help; we have a big space to fill and would love to welcome anyone who would like to join us. Do please get in touch!

## **Foundation of St Edmund**

*The Rev'd Canon Matthew Vernon, Sub Dean and Canon Pastor*

2019 saw a significant change for the Foundation of St Edmund with the Cathedral taking on for itself the work of fundraising (including the appointment of a Fundraising Consultant and the formation of a Major Donor Panel – as described elsewhere in this Annual Review). The number of Trustees for the Foundation of St Edmund was reduced whilst the Cathedral's fundraising activity gathers momentum. The Foundation continues to receive funds donated to the Cathedral for specific purposes, providing donors with confidence that their donations are used as intended.

## **Friends of the Cathedral Choir**

*The Right Rev'd Graeme Knowles, Chair*

The aims of the Friends of the Cathedral Choir:

- The advancement of the Christian religion by providing support and grants to the St Edmundsbury Cathedral Choir
- To promote education and training in choral singing for members of the St Edmundsbury Cathedral Choir by providing support and grants to the choir
- To promote the art of choral music for the public benefit.

# St Edmundsbury Cathedral



*Friends of the Cathedral Choir continued...*

To meet these aims, the FOCC committee has organised fundraising events throughout 2019, including a Quiz Night, a Sponsored Walk, and a Ceilidh in the Cathedral Nave. In addition to these one-off events, the FOCC has supplied cushions and refreshments for concerts and other events held in the Cathedral; it operates a *500 Club* each month, which is a valuable regular source of income; it runs a monthly cake stall after the Cathedral eucharist on a Sunday morning.

During the year the FOCC was part of the Beaumont Review of the independent charities linked to the Cathedral. As a result of the review process, the committee is soon to be engaged in a skills audit to establish the strengths and weaknesses of the committee, with a view to recruitment at the next AGM. The review has also highlighted the fact that at the formation of the charity in 2012 it was the intent to support all the different individual choirs under the control of the Director of Music and the Music Department.

I must put on record my thanks to the officers and committee of the FOCC without whose hard work and commitment the considerable sums of money raised to support the music foundation would not be achieved.

## **Friends of Cathedral Music**

*Judy Chisman*

Friends of Cathedral Music members have had another interesting year, visiting three countries of the United Kingdom and an island! In March we were in Wales having excellent hospitality at Newport Cathedral; our summer gathering saw us at Hampton Court and St George's Windsor; October took us to Edinburgh.

Our additional National Gathering was on the Isle of Man where we enjoyed some lovely days of music, sunshine and local train travel. In 2020 we cross the Irish Sea to Dublin after earlier visits to Worcester and Derby Cathedrals.

Locally we shared an interesting gathering with Chelmsford Diocese with a talk and recital from James Davey and an excellent evensong. Our Diocesan membership numbers have slightly increased and I thank you all for your support.

## **Friends of St Edmundsbury Cathedral**

*Susan Cockram, Director*

In May last year we enjoyed an interesting visit to Westminster Abbey and the Supreme Court. Regrettably, owing to lack of numbers, we had to cancel the Annual holiday, but I am delighted to say the holiday planned for September to Lincoln and Peterborough has already attracted many members. In October last year 49 of us enjoyed a very interesting Church Crawl in Bedfordshire with Bishop Graeme Knowles as our Leader. We have many interesting events organised for this year.

The new Altar Frontal and Dossal have been made and look stunning in The Lady Chapel. We would like to commission an Icon for the Lady Chapel and hopefully re-lime the ceiling. If you would like to donate, please do get in touch.

# St Edmundsbury Cathedral



*Friends of St Edmundsbury Cathedral continued...*

I am delighted to report that the Council has been strengthened this year with the appointment of Mrs Diana Hunt, Mr Stephen Miles, Mrs Lucinda Hutson and Mr Tom McKenney; I am greatly looking forward to working with them. I would like to thank the whole Council for their support and help this past year.

So, what are the Friends about and how much they do contribute to the Cathedral? The Friends were formed in 1942 and their objectives are to support and encourage the Dean and Chapter in their work and to enhance the fabric and beauty of the Cathedral. We also have fun on our social events! If you would like to know more about the Friends do please contact me at [sue@cockram.net](mailto:sue@cockram.net) or pick up a leaflet from the Cathedral. You would be most welcome.

## **Giving Group**

*Liz Steele, Cathedral Warden*

This year the committee have met regularly to discuss the ways of increasing and encouraging regular giving. The budget setting process had set our expected total for the year to be an ambitious amount. At the budget setting meeting this year we were able to hold the figure at the same amount. Last year we almost achieved the amount so we hope that we will be able to exceed our expected total this year.

The group have been concentrating on encouraging our regular givers to transfer from Standing Orders to the Parish Giving Scheme. The Parish Giving Scheme is managed by an external agency, the method of payment is direct debit instead of standing order and there is the facility to increase annually if you so wish. The number of regular givers has risen this year despite a few members leaving the scheme for one reason or another.

During March there will be the opportunity to discuss transferring to The P.G. Scheme or joining Planned Giving as we will have two members of the committee standing at the back of the Cathedral to help you fill in the forms.

A huge thank you goes to Christopher Barlow, Christopher Andrews, David Brown and the Dean.

## **Groundforce**

*Alan McAndrew*



As ever the Groundforce Team has been particularly busy this year. The priority has been to continue restoring all the gardens which had suffered during last year's exceptional heat waves and droughts. The lawns in particular welcomed the return of showers but, most importantly, occasional heavy downpours which soaked deep into the roots and, at last, encouraged new growth. The parched brown patches were soon gone and replaced by lush green grass once more. Unfortunately, the roses and shrubs which survived these arid conditions will take a little longer to fully recover but the early signs are encouraging.

Sadly, many of our traditional herbs did not survive and major replacement work is now necessary in this field.



*Groundforce continued...*

As reported last year the ornamental box hedge suffered particularly badly in some areas but despite our careful nursing is now only showing tiny signs of recovery. I suspect this matter will take many years to resolve.

At such a busy time we are all delighted to welcome Robert Bourne into the gardening team. His face will be well known to many members of the congregation and I hope other new members will join him in the future.

Clearly if the highly unusual weather conditions we have experienced over the last 6 months continue into the future, things will never be the same again. We do appear to be faced with Climate Change, and 'Ciara' and 'Dennis' have shown us the way. Fortunately, we have not suffered any flooding yet, but our trees for instance, have lost many branches in the recent storms. The falling branches have in turn then smashed old fences, the trellis work, plants, benches etc. The hurricane force winds have then toppled fence posts, benches, large plant pots and the framework supporting climbing plants.

We have attempted to repair the damage where possible but I think all semi-permanent structures will need to be replaced by the Cathedral in the not too distant future.

2020 has already been a complete surprise to all gardeners and we await the future with some trepidation. We needed to lightly trim the Remembrance Garden's lawn last week and one or two highly experienced gardeners politely pointed out "Alan it's still only February!"

Climate Change anyone?

## **Guild of St Edmund**

*Geoffrey House*

The Guild of St Edmund, which supports all volunteers in the Cathedral, continued to offer stability during a year of change. All volunteer groups continued to be represented, and the quarterly meetings enabled open discussion between volunteers and Cathedral staff. The AGM was held in June. Reports were presented by Geoffrey House (Chairman), Sarah-Jane Allison (Administrator – People & Policies) and Hannah Ratcliffe (Visits and Volunteers). Hannah left in 2019 for a new role with the Children's Society but Sarah Friswell was warmly welcomed back from her post at Kings College Cambridge. An informative talk from Jo Dean explained her new role in recruiting volunteers. Long service awards were presented. Evensong followed and the meeting concluded with a buffet in Pilgrims' Kitchen.

The St Edmund Day celebration on 14 November started with Eucharist at 1 pm followed by a light lunch in the Edmund Room, provided by Pilgrims' Kitchen. The Very Rev'd Joe Hawes, our recently arrived Dean, was the speaker. His talk offered insights into his faith with thoughts on the future. The audience of volunteers was fully engaged in the varied and interesting discussion that followed.

## **Home Study Group**

*Christopher Andrews*

The weekly home study group has met on most Mondays through the year, apart from holiday periods, and mostly at 74 Daisy Avenue. Twelve or so people are involved, this year including three relatively new members who have joined us from two other congregations in the town to find out first hand more about the way such a group functions. Anyone who is interested in joining us or finding out more is most welcome to contact me or any other member whom they know.



*Home Study Group continued...*

In the summer last year, we read 'A Place for God', one of the two Lent books by Bishop Graham James, former Bishop of Norwich. He writes 40 short chapters reflecting on places of significance to him in his Christian journey and ministry. He is concise and thought-provoking, and we found this a rewarding book in every way. After this we spent several weeks studying the Sunday gospel reading often with reference to the sermon as well.

In recent months we have been reading through David Winter's book "The Road Well Travelled", an appreciation of the breadth of practices in spirituality and devotional from across the traditions of the Church.

We value the opportunities provided by such meetings for growing in trust and friendship.

## **Junior Church**

*Penny Bentley*

Junior Church supports children to develop their faith, enjoy appropriate activities, and have fun together. It is led by a team of adults and teenagers working on a rota, two at a time. Leaders, parents, teenagers and children meet together once a term to review their work and plan future developments.

On Sunday mornings Junior Church processes down the aisle during the first hymn, and then goes to the Discovery Centre for stories and activities. They share an interactive Eucharistic Prayer and the Peace before they return to their families for Communion. The adult congregation often enjoys the children sharing their learning in a short Show and Tell at the end of the service.

In several family services during the year, including Mothering Sunday and Harvest, Junior Church plays a part in the liturgy by reading, leading the intercessions and taking part in other activities.

Although numbers in Junior Church are small, we have been working to develop our links with and our impact on the adult congregation. Junior Church members have encouraged adults to use their own KeepCups at coffee time to reduce the number of disposable cups. They made a beautiful Advent calendar of prayers which were used daily at Evensong during Advent. The Junior Church presentation in Advent highlighted Jesus' love for marginalized people and encouraged the congregation to buy copies of the Big Issue from Monika, one of our local Big Issue sellers, who attended the service.



In September Junior Church children, leaders, and parents greatly enjoyed a sunny lunch party in the Vernon/Banks garden. How does Matthew manage to make the sun shine every year? In January 50 children, family members and several other members of the congregation enjoyed the Peter Pan pantomime at the Theatre Royal. Oh yes they did!



## **Kagera**

*Valerie Moore*

The link between our Diocese and the Diocese of Kagera, in north west Tanzania was established in 1994 and continues to grow. In 2020 Bishop Mike and the Diocesan Youth Officer have visited. It is hoped that a Young People's Pilgrimage can be arranged for next year.

In the summer we shall welcome Bishops Darlington and Godfrey when they come to the Lambeth Conference. We shall also have a visit from the Kagera Diocesan Secretary Asifiwe in July.

To support the work of our link at the Cathedral in 2019 we raised £1895.94 from the stalls at the Christmas and Summer Fairs and with sales from the third Sunday stalls. Half of the money went to the General Fund and half towards building work at Ngara Anglican Primary School.

Our friends in Kagera value the financial support and especially the support in prayer.

## **Kevelaer Candle Pilgrimage**

*Stewart Alderman*



The annual candle pilgrimage took place between Monday 23 and Saturday 28 September 2019.

Dean Joe on his first visit to Kevelaer joined pilgrims Elizabeth Godfrey, Marguerite Budden, Mandy Alderman, Paul Elkin and Martin Everett. The group were led again by Lorna Brook, Geoffrey House and Stewart Alderman.

Departing on the Monday evening the sea was thankfully calm for the overnight ferry from Harwich to the Hook of Holland. On Tuesday an easy journey through Holland, stopping at the beautiful city of Utrecht for lunch, saw the group arrive on Tuesday afternoon at the Priesterhouse where we received our usual warm welcome.

On Wednesday we joined the priests and congregation in the Basilica for their Mass where Dean Joe robed and processed, and Paul Elkin read one of the lessons (in English!). During the service a warm welcome was given to Bury St Edmunds and the paschal and votive candles that we bring back with us were blessed. In the afternoon there was time to explore Kevelaer, the shrine to Our Lady of Kevelaer, the Basilica, the candle chapel, the stations of the cross and the unique shops in the town.

Pilgrims learnt about the history of the town and how it became the largest pilgrim destination in northern Europe with over one million visitors each year.

The pilgrimage also included trips to the towns of Xanten and Kalkar where our man in Germany, Guido, gave a talk on the incredible wood carvings above the altar in St Nicholas Church. The day also included lunch at a restaurant on the banks of the River Rhine.

After leaving Kevelaer on the Friday, pilgrims headed for Ypres in Belgium where they attended the nightly Menin Gate last post ceremony before having dinner in the historic town square shrouded by the famous Cloth Hall and Cathedral. On Saturday we visited the Passchendaele exhibition before paying our respects at the Tyne Cot Commonwealth War Graves cemetery. Tyne Cot brought the pilgrimage to a close as we then headed home via Calais and the Eurostar.

# St Edmundsbury Cathedral



*Kevelaer continued...*

On 2 February 2020 the pilgrims presented the candles to the Cathedral at the Candlemas Eucharist.

*Father Richard Schulte Staade*

It was with great sadness that just a few months after our pilgrimage that we learnt in January 2020 that Father Richard had died. Father Richard was a great friend to our Cathedral and had a love of Bury St Edmunds. He had met and befriended many of our pilgrims in the 27 years of this pilgrimage. We were very pleased that Paul Deane, who led this pilgrimage for many years and knew Father Richard well, was able to represent the Cathedral at the funeral in the Basilica. Father Richard was buried at the foot of Christ's cross in the stations of the cross in the town's park. This is a site that our pilgrims visit each year and we shall remember Father Richard here as we visit in years to come.

## **King Edward VI School**

*Rachel Cannon, Chair of Governors*

King Edward's is reaching the end of a period of significant change, culminating in the launch of our new 11-16 school in September 2020. The last five years have seen the introduction of year 7 and 8 under SOR, the transfer of year 12 to Abbeygate Sixth Form College in 2019 and, with the end of this academic year, the transfer of all sixth form provision to Abbeygate.

Links with the new Abbeygate Sixth Form College will be important to us as we move into our new phase, and with some staff working across both school and college this year the continuity of provision has been a feature of the emerging relationship. We very much hope to establish long-term links that will enhance provision for pupils and students at both, for example through the performing arts and sport, through curriculum planning, and through extra-curricular opportunities that develop skills and leadership. We are hopeful and ambitious for the opportunities this new provision will afford the school and the community.

Significant change, of course, always presents new challenges, and ours are being managed in the context of a relatively new leadership team and changes in the membership of the governing board. As the third Chair of Governors since I and our headteacher, Lee Walker, joined the school in 2017, we are working to establish this relationship as one that is key to our future success. Also key is our strong ethos, values and culture, our identity and practice as a Church of England School, and how we meet the challenges for the safety and well-being of our community.

Our new strategic plan must prioritise inclusion and the personal development of pupils and staff, while working within the tight financial constraints imposed on us. We embrace the opportunity to do this well.

# St Edmundsbury Cathedral



## **Lego**

*Sarah Friswell, PR, Visits and Volunteer Manager*

The model is growing – slowly! During 2019 we passed the 1/3 mark, with over 66,666 bricks placed. The net income for LEGO for 2019 was just over £13,300.

Visitors particularly enjoyed adding the stained-glass windows over the summer months and this has added colour to the model. We were especially busy over the Christmas Fair weekend and it was great to hear many visitors commenting on the model's growth. Several families make an annual 'pilgrimage' to the model to place a brick at the time of the Fair. There were a couple of items sponsored as Christmas presents too.



In terms of volunteers, the vast majority do a regular slot and a handful of new volunteers, including a young girl who is doing her bronze Duke of Edinburgh award, have filled the 'gaps' on the rota. One volunteer keeps the LEGO Facebook page up to date.

Our two outings to Bury St Edmunds market – where we had a stall on a Wednesday – were modestly successful. In the autumn we had support from West Suffolk College. A group of students raised funds and then helped with sorting and counting bricks, which was mutually beneficial.

Bright Bricks continues to give good support and we are discussing the next phase of the build, which will be the detail of the Cathedral Centre.

## **Mothers' Union**

*Mandy Alderman*

The Mothers' Union had another successful year in 2019.

We have 22 members at the Cathedral branch and meet monthly so far in the evenings, but in 2020 will change to afternoon meetings. We welcome visitors and new members to our meetings.

Five speakers visited us giving us talks on:

- Route '66' by Maggie Cooper
- Mercy Ships by Nick Stolls
- Trip to India by the Rev'd Carl Melville
- Life as a Bishop by Bishop Graeme Knowles
- Emmaus by Steve Cook



Canon Matthew Vernon also led an End of Life Care and Bereavement discussion at one of our meetings.

# St Edmundsbury Cathedral



## *Mothers' Union continued...*

We were involved in seven services: Lady Day, Mothering Sunday, Wave of Prayer, Mary Sumner Day, Remembering Together, Prisons Sunday, Sea Sunday.

We had representatives at Young Families which meet on Friday mornings. We provided cakes, tea and coffee for Chapter 4 meetings.

We held our annual fundraising Strawberry Tea which brought in £515. We also had a stall at the Cathedral Christmas Fayre bringing in £616. We filled boxes for the Mission to Seafarers at Felixstowe and Link of Hope.

Our annual outing was to Helyg Gardens for a guided tour and afternoon tea.

We continue to look for further ways in which we can provide help, assistance and fundraising for those in need.

## **Music**

*Richard Cook, Acting Director of Music*

Having been appointed Assistant Director of Music in September, I am delighted to be able to update you on the activity in the Cathedral Music Department.

### *Sing! Project*

We have initiated a new outreach project, aimed at helping to recruit for the Cathedral Choir, as well as increasing our presence in the Diocese. We offer the opportunity for pupils in years 4 to 6 to benefit from three free singing workshops, devised to meet and exceed the requirements of the National Curriculum at KS2 level. The duration of each workshop is 40 minutes in length and is led by me, ably assisted by Matthew Foster, the Cathedral Organ Scholar. As well as fun warm-ups, we teach the children three songs, each presenting a different technical challenge.

The sessions aim to promote confidence and enjoyment in singing among children between the ages of seven and eleven, with particular focus on the importance of making and enjoying live music. At the end of the third workshop, as well as a final performance of all three songs, we produce a short presentation/talk about the history of Music at St Edmundsbury Cathedral, including information about the choirs. The schools agreed to allow us to identify pupils who have performed well over the course of the sessions, and invite them to join one of the Cathedral Choirs.

### *Cathedral Choir*

The Cathedral Choir has continued to provide music at the majority of services throughout the week during term-time. We put a string consort together to accompany the Christmas Day Eucharist and are looking at doing the same for Easter Day. We are also exploring the possibility of an Orchestral Eucharist for the Benedictine weekend on 24 May.

In the course of the past month, I have recruited five new probationers for the Cathedral choir – they will rehearse with the Cathedral Choir and sing one evensong per week. I have understood the need to be flexible, in a bid to encourage families to commit to the choir longer-term.

In September, the Cathedral Choir sang with a music group that was led by Richard Hubbard at the Called Together service; this was gratefully received by the congregation. We also sang Evensong in Great Barton Parish Church, which was a great opportunity for the choir to sing out in the Diocese.

# St Edmundsbury Cathedral



*Music continued...*

## *Cathedral Choir Tour*

The Cathedral choir is looking forward to going on tour to Leipzig during the Easter Holiday, departing on Wednesday 15 April. We are looking forward to performing in the famous Thomaskirche – where J.S. Bach spent the majority of his career as the Organist, along with Frauenkirche in Dresden and concerts in churches in Halle and Grimma. We have visits planned to Colditz Castle, and the Handel-Haus, as well as a guided tour of Leipzig.



## *Cathedral Girls' Choir*

We are moving closer to our aim of launching a Cathedral Girls' choir. The Vestey Trust have kindly provided us with a piano, for use in the Edmund room as a second rehearsal space. An application to the FCM (Friends of Cathedral Music) has been submitted to cover some of the other costs involved in setting up a new choir; for the purchase of robes, moveable choir stalls etc., and an initial rehearsal and service scheme has been decided. It is envisaged that the general age-range of the choir will be between years 6 and 9, although exceptionally gifted children may be allowed to start at a younger age. We are soon to be making the announcement (firstly to the congregation and choirs, and subsequently externally), after which, rather excitingly, I can commence recruitment.

I have already started rehearsing a small group of girls from the St Cecilia Juniors; it is my hope that they will form the basis of the girls' choir. They will be singing with the Cathedral Choir on 15 March, as part of the Justice Service; this will provide a fantastic opportunity to experience life as a chorister.

## *St Edmundsbury Singers*



I have thoroughly enjoyed working with the St Edmundsbury Singers during my time at the Cathedral so far; this term, we have been working on a lot of new and exciting repertoire. We had an extremely successful trip in February to sing evensong at Southwark Cathedral, which was gratefully received by the Cathedral.

Other highlights since September was the participation in the Messiah concert, and Carols by Candlelight. The Choir has been invited to participate in the Pentecost service, Lightwave, on 31 May, along with the Abbey1000 Celebrations on Sunday 14 June.

## *Taizé Service*

On Sunday 23 February, the Cathedral hosted a Taizé service, with a music group organised by Richard Hubbard. Richard had sensitively arranged the chants to work with the forces available.

I am extremely grateful to all members of clergy and Chapter, and all the people on the various committees I interact with, for their continued support of the music department. I feel privileged to have had the opportunity to have played such an active role in the life of the Cathedral so far.



*Music continued...*

*InHarmony*



The amazing work of our 'InHarmony' Music Outreach Project has continued under Richard Hubbard's leadership: he has been a fantastic ambassador for the Cathedral, and InHarmony is one of the Cathedral's flagship projects which makes the essential connections between the Cathedral and wider Diocese and supports those churches requesting support liturgically and musically. Of the many workshops and events Richard has organised, the autumn Iona day, led by John Bell, and December's 'Messy Messiah' were real highlights. *The Rev'd Canon Philip Banks, Canon Precentor*

## **Pastoral Support Team**

*The Rev'd Canon Matthew Vernon, Sub Dean and Canon Pastor*

The Pastoral Support Team (PST) oversees formal pastoral care activities in the Cathedral, e.g. home communions, hospital visiting, responses to pastoral cases, keeping in touch with people in residential homes and supporting those recently bereaved. Harvest gifts were collected for the Gatehouse and Storehouse food banks; gifts at Harvest and Christmas are distributed to housebound or elderly members of the Cathedral community.

A monthly First Tuesday Lunch is held in Pilgrims' Kitchen for anyone from the Cathedral community. An annual Remembering Together service is for those who have suffered a child bereavement.

Mothers' Union members visit the housebound. A thriving Young Families' Group happens in the Edmund Room on Friday mornings. Healing and Wholeness services are held monthly and, from February, prayer with anointing for healing takes place at the 10.00 am Eucharist on Sundays. A monthly Eucharist is held at Cross Penny Court, Cathedral Clergy alternating with the North Bury Team. Cathedral ministers offer monthly Communion at The Martins and Manson House. Investigating how to be a Dementia-Friendly Cathedral included a talk in November by an Alzheimer's Society representative.

The PST members are Margaret Ellis, Sarah Geileskey (Curate), Margaret Hayns, James Knowles, Pam Pitts (PST Coordinator), Ted Simmons, Chrissy Trendall and Matthew Vernon (Canon Pastor).

We continue to recognise and value the amount of pastoral care which goes on 'unofficially' between congregation members and is an expression of our Christian concern for each other.

If someone in the Cathedral community is unwell and would like a visit either at home or in hospital, please contact Canon Matthew Vernon via the Office (01284 748720) or Pam Pitts (01284 763020) or email to [pastoral.coordinator@stedscathedral.org](mailto:pastoral.coordinator@stedscathedral.org). Home Communion can be arranged. Information or a request can be left in an envelope in the 'Pastoral' pigeon-hole in the Cathedral Office.



## **Cathedral Properties**

*The Rev'd Canon Philip Banks, Canon Precentor*

The year saw the completion of the first phase of the Deanery project, to make the Deanery a more suitable home and to create income generation from the separate accommodation created in the west wing. Work to stabilise the Anselm building (and provide bike parking there) was completed, and various repairs and tree works were undertaken on the offices and clergy properties. The Friends kindly paid for the new Lady Chapel Altar Frontal and Dossal which were completed by Watts and Co during the year. Rachel Clover has again led on most of these projects and on the continued repair and upgrading needed across the Cathedral and Cathedral Centre, prioritising essentials listed in our quinquennial, such as the Nave flooring repair programme.

## **PR & Marketing**

*Sarah Friswell, PR, Visits and Volunteer Manager*

We like to share good news stories and this responsibility falls to Tim Vaughan and me. We continue to develop our relationship with the local media as well as working with other partners such as the Diocesan Communications group and Bury and Beyond, the town's marketing organisation. We are also working closely with the Association of English Cathedrals, which actively promotes all cathedrals.

Since arriving in October 2019, Tim has given the What's On and Connect eNews a fresh look. He oversees our social media accounts, where we continue to increase our followers on Facebook, Twitter and Instagram.

## **Safeguarding**

*Kate Hibbert, Safeguarding Administrator*

A new office team member, I have taken on the administration of Safeguarding at the Cathedral. I ensure that all staff and volunteers have up to date training at the correct level. The National Safeguarding Team has been reviewing the Church of England's Safeguarding training and combined two courses (formerly C2/C3) to make one new training module called Leadership and have advised us on who needs to complete this training.

Safeguarding should be a positive part of the culture at the Cathedral, which means a shift in thinking from all members of the Cathedral Community. The Church is a very distinct environment; therefore, the training is specific to a church setting. For this reason, the Church of England requires anyone in relevant roles to complete our training regardless of their professional background.

2019 saw the implementation of a new way of processing DBS checks. The Diocese now use a company called DDC who process the checks with the DBS on our behalf. You will be asked to complete a DBS check if your role requires it. Unless an individual is signed up to the DBS update service, they are required to complete a new DBS check for each setting. I have been overseeing the processing of new DBS checks and again making sure that checks have been completed for those roles in the Cathedral that require it.

Bringing the Cathedral to where it needs to be in terms of Safeguarding training and DBS checks is no small task and I am grateful to everyone who has been so understanding as this process continues. I hope to reflect a positive attitude to Safeguarding so that it becomes not just another box-ticking exercise but part of the psyche of the Cathedral Community.

# St Edmundsbury Cathedral



## **Society of Norman Tower Bellringers**

*Joan Garrett, Hon Secretary for the Society of Norman Tower Bellringers*

### *Membership*

We currently have 20 active members, and three retired members who are no longer ringing due to ill health. Unfortunately, our three new recruits did not pursue bellringing for various reasons. If anyone is interested in learning to ring, then do get in touch.

### *Regular ringing and practices*

We ring every Sunday from 9.00-10.00 am for morning service and we are always pleased to see the Dean who spares time from his busy schedule to pop in frequently before ringing to say a prayer with us. We hold regular practices every Tuesday from 7.15 to 9.00 pm. However, from May 2020 we shall be practising on a Thursday and not a Tuesday.



On most second and fourth Sundays we attempt to ring a quarter peal, approximately 50 minutes of non-stop ringing, for Evensong. We have had a very successful 2019 with 30 quarter peals achieved. Six peals, which take approximately three and a half hours, were attempted and five were successful.

### *Special events*

Throughout the year we marked some special events, such as the visit of Bishop Darlington of Kagera, Tanzania, the Suffolk Justice Service, the Suffolk Day 'Big Weekender', County Harvest, Remembrance Sunday and many Christmas events.

Sadly, on 17 November, one of our long serving members died one day short of his 95<sup>th</sup> birthday. We remember Ernie Bishop who joined the bellringers at the Norman Tower in 1973. He had been a member of the Suffolk Guild of Bellringers for 70 years. We offered thanksgiving for his life by ringing a quarter peal of Grandsire Cinques prior to his funeral.

### *Maintenance*

Whilst in the long term the bell wheels will need maintenance the condition of the bells is excellent.

## **St Edmundsbury CEVA School**

*Valerie Wilde, Chair of Governors*

Our children continue to be a source of delight, surprise and sometimes, challenge. They enjoy school and learn with enthusiasm.

Continuing to be led by Shaun Valentine, the last year has seen a considerable turnover of staff – three teachers went on maternity leave and our Deputy was promoted to Head Teacher elsewhere. The temporary teachers have settled in and we look forward to welcoming our new Deputy after Easter.

Reviews by the Local Authority continue to put the staff under a considerable amount of pressure but they remain focused on the children, encouraging their growth both educationally and socially. The teaching of RE and of Collective Worship continues to be good. A serious focus in the last year has been to develop the school's Christian distinctiveness. An Ethos Group of foundation governors, supported by the Diocesan Board of Education, was set up to steer this initiative and meets regularly. Great strides are being made to launch this in September by which time children, staff, parents, carers and governors will have had an input.

# St Edmundsbury Cathedral



## *St Edmundsbury CEVA School continued*

Finance continues to be a real challenge but is managed very effectively by our skilled Business Manager.

The governors at St Edmundsbury are a dedicated and active group: the foundation governors comprise three from the Cathedral and one each from St John's, All Saints and Fornham All Saints churches plus two priests, two parent governors and one Local Authority governor.

Our building is old but is cared for by a remarkable caretaker and cleaning team. Everyone mentioned here has St Edmundsbury School and its wonderful children at the heart of whatever job they do.

## **Suffolk Historic Churches Trust**

*Julie Grimsey*

The Ride & Stride event was held on 14 September 2019, with good weather to encourage our 21 walkers, cyclists and scooter drivers and 17 welcomers. Collectively we raised £633.50 towards the funds, half of which came to the Cathedral.

Thank you to everybody who helped in any way, be that welcoming visitors and signing them in; preparing tables and chairs before and afterward; supplying refreshments or physically clocking up miles. It is a team effort for the benefit of the Cathedral and every contribution is valued.

## **Sunday Coffee**

*Valerie Moore*

It is good to see that there are now in excess of a hundred members of the 10 am Eucharist congregation coming for coffee after the service. It is a good time to meet with friends old and new and support the Fair Trade, Friends of Cathedral Choir and Kagera stalls. The photographic archives of recent events are also displayed.

We now have Fair Trade filter coffee available which people appreciate. We have encouraged people to bring their own cups, either Keep Cups which can be purchased cheaply in town or ceramic ones, so we can avoid the expense of disposable cups and decrease the amount going into land fill or incineration. It has not been possible to find a company to supply recyclable cups. It is encouraging to see more people now bring their sustainable cups. There will always be cups for visitors available.

I hope we can respond to the Diocesan Lent challenge by being eco-friendly.

## **Tourist Information Point**

*Kay Dewsbury, Pip Melton and Eve Burrows*



The TIP has 35 volunteers to help in this area and we are open 7 days a week. The TIP was quiet at the beginning of the year and closed earlier in January and February, in line with the Cathedral Shop.

The first half term of the year in February brought in many children with their grandparents, who were pleased to receive a copy of 'What to do in the school holiday' lists.



## *Tourist Information Point continued...*

The TIP is a friendly community hub with locals often popping in to pick up a copy of the 'Mercury' newspaper, leaflets of forthcoming events and swapping information with us. In fact, our number of leaflets on display has been cut down and the spinner dispensed with to create more space, leaving the more relevant leaflets.

The Language School and Culford School bring us students from Spain and Italy and occasionally Germany, coming in, usually with a prepared question. However, we receive visitors from all over the world making the volunteers' job very interesting and rewarding.

At the TIP we can make visitors aware of Cathedral events including Tower Tours and Cathedral Tours. We also point visitors in the direction of the Pilgrims' Kitchen.

The TIP is busiest from May to September. Annual figures for the 12 months of 2019 were 21,498. The Christmas Fayre in Bury St Edmunds in November is a very busy time for the TIP with 1532 visitors in the four days last year making a grand total for 2019 of 22,030. During the Christmas Fayre our staffing is increased from two to four volunteers at each shift.

Our Information Board in the window is kept up to date with local events so can be viewed even when the TIP is closed.

At the TIP we have an annual lunch for volunteers which this time was held at Bill's Restaurant.

## **Vergers**

*Rachel Clover, Head Verger and Estate Manager*

2019 was a year of change for the Vergers' department. We said farewell to Daniel and Ian and welcomed Mark as a full-time member of the Verging team. The Chapter decided, as the Cathedral is getting busier, that this should be a full-time appointment. In February 2020 Tom also started on the team. The team now comprises of Rachel (Head Verger and Estate Manager), James, Ted, Andrew, Tom, Mark and Julie. We also have our Honorary Vergers Ginny, Paul and Keith.



In 2019 I had the great pleasure of being invited to a Royal Garden Party at Buckingham Palace. This nomination came as a huge surprise to me but what a lovely day. In November 2019 we had the Duchess of Gloucester attending the Gala Dinner and a few of the Vergers' team, including myself, were presented to her.

2019 has been, as previous years, another very full one. We assisted at more than 1350 services and a large number of different events in the Cathedral and in the Edmund Room. Events often run alongside everyday services such as Holy Eucharist, Morning Prayer and Evensong, but the team always remain calm and professional, for which I am so grateful.

Vergers are custodians of the Cathedral. You'll always find one of the team in the building whenever the Cathedral is open, including events in the Edmund Room. You'll often see us moving furniture, cleaning, undertaking maintenance or helping a visitor. We are all First Aid trained and are Fire Wardens.



*Vergers continued...*

At times when events precede or follow on from services, we can be seen busily getting furniture in the right places. The Cathedral is always left ready for the first service of the next day, however late an event finishes. 2020, our millennium year, has a number of additional exciting events and services which we look forward to facilitating.

It has been a very busy year for me and my team. I may always seem to be rushing around and busy but am always ready and willing to listen!

## **Vestey Trust**

*Liz Steele*

This year the R.A. Vestey Trust have purchased an upright piano to be used by the girls' choir that is due to be set up imminently and paid a contribution to the Choir Tour due to take place in April. They have also made a payment towards the outreach singing sessions being held in local schools and led by Richard Cook and Matt Foster.

I would like to thank the Trustees for their continuing work on this committee.

## **Visits and Volunteers**

*Sarah Friswell, PR, Visits and Volunteer Manager*

In 2019 our visitor numbers nudged over the 70,000 mark – the highest they have been for three years. We receive many positive reviews, both face to face and on TripAdvisor or Google Review. This is a good way of assessing our welcome. We can always do better and to that end there are plans afoot to renew our signage and update the non-English welcome leaflets. It is important to us to offer a free and unconditional welcome to the Cathedral. However visitor donations are vital and represent 8% of the Cathedral's income. The LEGO model continues to grow thanks to visitors buying bricks at £1 per brick. We are over a third of the way now with 20,000 people donating in 2019.

Many visitors looked around on their own with 341 people climbing the Tower and 190 people taking part in one of the 11 am guided tours. In addition 30 groups had guided tours, with an additional seven parish groups taking a pilgrimage tour.

Our ministry of welcome is only possible due to the hard work of our many volunteers. Fifteen new volunteers were recruited in the past year, thanks to efforts of Jo Dean, who is our Volunteer Recruitment Assistant. Jo, a volunteer herself, follows up any enquiries from potential volunteers and if required, will actively recruit volunteers with a particular skill.

We look forward to welcoming many more visitors in 2020 as we mark 1000 years since the founding of the Abbey of St Edmund.

# St Edmundsbury Cathedral



## Wardens

*Stewart Alderman and Liz Steele, Cathedral Wardens*

It has been another busy year for the Wardens' Team in their role of welcome to our congregation and visitors and support of our clergy and vergers at the Cathedral's usual round of Sunday services, civic services, special services and when we welcome schools and organisations particularly throughout December.

In July of 2019 Catriona Brinkley stood down as Deputy Warden as she started her ordination training. September saw Jane Movley and Bernadette Pitt join the team to bring us back up to full strength again. In March 2020, ahead of the current Cathedral Wardens Stewart Alderman and Liz Steele completing their time in the role at the end of April, Jane Olive and Louise Stewart join as Deputy Wardens.

We remain eternally grateful for the support we receive from so many people to ensure that things always run smoothly! Thank you to all those who volunteer to be sides people at the 8 am and 10 am services on Sundays and to those who act as Stewards at Choral Mattins and Sunday Evensong services and to those who always say yes when we ask for help at the many additional services throughout the year.

Huge thanks and gratitude goes to our team of Deputy Wardens for the past year (Terry Stark, Catriona Brinkley, Shirley Warrington, Susie Sloane, Keith Elliott, Jane Movley and Bernadette Pitt) for their hard work and commitment.

As our tenure as Cathedral Wardens comes to a close we would like to convey what a privilege it has been to serve our Cathedral and its community in this role for the past six years. Our thanks go to our team, past and present and to all who have supported and encouraged us along the way. We offer our successors all best wishes as they continue this work into the future.



# St Edmundsbury Cathedral



## 2019 in Numbers

- On average 294 adults and 36 young people attended our Sunday services.
- 4,475 people attended one of our 28 special services.
- 900 people attended on Easter Eve and Easter Sunday.
- 1,634 people came to the Cathedral on Christmas Eve and Christmas Day.
- 7,795 people attended at least one event or service during Advent.
- 28,000 people attended one of our 150 other events.
- 2,832 children attended educational events organised by the Cathedral.
- 68,925 people in total visited the Cathedral last year.
- 25 people were baptized.
- 4 couples were married.
- We held 13 funerals and 3 memorial services.
- The Cathedral had 29 visiting choirs.
- The volunteers in our choirs totalled 103 people.
- 310 people volunteered with us, including 15 new starters.
- More than 30 services and events outside the Cathedral were supported by Cathedral Clergy.
- 5 services and events outside the Cathedral were supported by the Cathedral Choir.
- We gained 448 followers on Facebook, and now have a total of 2,584 followers on Twitter and 1,303 followers on Instagram.





## Resource and Financial Review

The Cathedral is reliant on income from commercial activities, fundraising and donations to support its mission and operations. We depend on having sufficient resources financially but also from the resource of people to achieve this. We are blessed by the dedication and commitment of our staff and volunteers, who together week in and week out devote their time, skills and ingenuity to ensuring that the Cathedral's work is achieved.

Chapter values enormously the work of our people who support a range of activities in worship, events, retail and congregational activities. From archivists to vergers, from accountants to welcomers, from bell ringers to tour guides, from gardeners to Lego enthusiasts and everyone in between, we have some tremendous people who mean a great deal to the Cathedral and for whom the Cathedral means a great deal.

The Cathedral's unrestricted annual income was approximately £700K from a combination of Cathedral community giving, visitor and general donations, fund raising, Church Commissioners, commercial property, events, projects and enterprises.

Voluntary giving by the congregation through planned giving and Sunday collections along with the Patrons provided £295K compared with £287K in 2018. During the year we received a number of generous donations from individuals. Gift Aid tax recovered on voluntary donations provided £36K or 5% of total income. This income, which is greatly appreciated, is used to support our charitable mission and provides enhanced benefits for visitors and tourists for generations to come.

The Church Commissioners offer an important contribution towards the Cathedral by providing a grant towards lay salaries and the stipends of the Dean and two residentiary Canons.

Property owned by the Cathedral provides an important financial contribution: Pilgrims' Kitchen Restaurant and the Cathedral Shop which are run by Enterprises Ltd along with three units which are rented out to local businesses.

The management reporting on our financial resources shows we had forecast a deficit budget of £35K for the year. As the accounts illustrate, the 2019 report closed with £92k surplus which is due to the capitalisation of two projects over a ten-year period. This income has been spent along with a further £35K from our reserves on the completion of the West Wing of the Deanery and the glass doors to the entrances of Pilgrims' Kitchen. We are already receiving supplementary income from additional customers to Pilgrims' Kitchen and expect to see returns from the West Wing of the Deanery in 2021 once this can be rented out.



## **Fundraising**

Early in 2019, St Edmundsbury Cathedral secured a funding commitment from the Cathedrals' Sustainability Fund of £147,600 towards setting up a fundraising function to transform our finances from an annual operational deficit into an ongoing operational surplus. Supporting objectives were – by the end of 2022 – to establish reserves; set up an endowment fund; and start preparing for some possible capital projects linked to the Cathedral and the Abbey site. We duly appointed Dr Christine Stokes of Funding Matters as our fundraising consultant, who has also worked with Leicester Cathedral and Ripon Cathedral.

Since the spring, we have been firing on a number of fronts. The first thing has been to set up an operational fundraising activity comprising three elements: a Patrons' membership scheme, a legacy programme and a trust funding programme. The Patrons' Scheme was launched in June 2019, in a fabulous summer garden party with the Lord Lieutenant as our special guest. By the end of the year we had 40 Patrons which raised £25,488 for the Cathedral, a fantastic level of support for the first year. We will be formally launching our new legacy programme in spring 2020, and in preparation for this we produced new legacy leaflets in the autumn of 2019, with much more detailed information on how to leave a gift to the Cathedral in a will. The legacy leaflets and Patron leaflets are now on display in the Cathedral, in the shop, on our website and around the city.

In 2020 our trust funding programme begins in earnest – linked especially to our musical and learning activities – and we have a whole series of Patrons' events lined up including private tours of the ancient library, a drinks reception around the Aldeburgh Festival (for which our Patrons were offered priority booking), a trip to Cambridge's Pembroke College and St John's College in June and the annual Patrons' summer garden party in July.

At the same time that we have been developing our revenue fundraising, we have also been exploring the fundraising possibilities for capital projects. With that in mind, in the summer of 2019 we set up a Major Donor Panel to help us in our fundraising from individuals, and this will be in full swing throughout 2020. Concurrently, the Foundation of St Edmund has taken on a more curatorial role, becoming the charitable vehicle for receiving and distributing to the Cathedral all funds raised from individuals, corporates and trusts.

On the basis of what we have achieved in 2019, we are confident that 2020 will be a very fruitful year!

## **Reserves Policy**

The Cathedral's reserves policy is to hold an amount of reserves to ensure continued financial security and to provide for contingencies. Sufficient cash reserves are held to fund day to day expenditure and projects as required.

The objective of the Chapter's reserves policy is to ensure the provision of adequate working capital resources by monitoring the level of the Cathedral's free reserves. Free reserves are funds that are not tied up in fixed assets and that are unrestricted including designated funds that have not been committed to specific expenditure.

The Chapter considers that the level of free reserves throughout the year should be a minimum of 3 months' worth (£180k) of the budgeted amount for the ensuing year for cash-based operating expenditure, less grant and investment income expected to contribute towards that expenditure from restricted funds classified as operating funds.



*Reserves Policy continued...*

This amount is kept in cash at the bank or invested with CCLA Investment Management Ltd to enable it to meet all its obligations as they fall due.

As at 31 December 2019, free reserves were £234K (inclusive of stock value). In 2018 the total value available was £249K.

## **Principal Risks and Uncertainties**

Careful consideration is given to the major risks to which the Cathedral is exposed. Chapter is responsible for ensuring effective risk management and that internal controls are in place to appropriately manage the organisation's risk exposure. The Cathedral recognises that any risk management system can only manage risks and not eliminate them and can provide only reasonable, and not absolute, assurance against material misstatement or loss.

Risks are considered in a broad context and Chapter focuses on the significant matters that might prevent the Cathedral from achieving its vision. Priorities are set as part of strategic planning to respond to these risks and opportunities. The evaluation of risk and its monitoring and assessment are a priority for the organisation.

Chapter maintains a risk register summarising its key risks to enable them to focus on the key risks facing the Cathedral along with actions to mitigate or reduce those risks. The risk review process will be reviewed in June 2020 following feedback from the Cathedral's Peer Review in November 2019 to ensure it remains strategic and effective. An independent Risk and Audit Committee is still to be set up which will be formed with expertise in Finance and Governance. They will meet 3 times a year or when the need arises. They will act as a critical friend to Chapter, reviewing Chapter minutes and the Cathedral's Risk Register.

Controls are in place to ensure the Cathedral's financial activities are properly managed. These include budgetary control, account reconciliation procedures, authority levels, periodic stock counts and monitoring of the Cathedral's investment strategy and related risks. Management accounts are reviewed by the Finance Committee and Chapter following the end of each quarter.

Appropriate health and safety for our visitors, staff and volunteers is important and we take our responsibilities seriously. Health and safety and compliance risks are monitored and progressed through the Health and Safety Committee.

The Cathedral's insurance cover is reviewed annually and as circumstances change. Insurance provision is provided by Ecclesiastical Insurance, who conduct a comprehensive survey every five years with a follow-up visit every year.

This year Chapter approved a new policy on ethical fundraising stating an ethical code of practice that the Cathedral will abide by.

The Cathedral's safeguarding committee was set up in 2019 following an independent auditing of the safeguarding arrangements of the Cathedrals of the Church of England by Social Care Institute for Excellence (SCIE). The full report with findings and recommendations can be seen on the Cathedral's website with an action plan that is currently being implemented.

# St Edmundsbury Cathedral



## *Coronavirus*

Chapter are looking at St Edmundsbury Cathedral's short, medium and longer term priorities and amending our financial planning given the current situation with Coronavirus (Covid-19).

We are looking to postpone all events and projects until later in 2020 or into 2021 rather than cancel. The Heritage Fund remains secure as we delay our programme of events for Abbey 1000. Within our 2020 budgets all expenditure has been ceased or been pulled back where possible. Where funds have been identified for a particular purpose we will re-prioritise.

We will apply for government support whereby HMRC will reimburse 80% of furloughed workers wage costs up to £2,500 per person per month. We will apply for the Retail, Hospitality and Leisure Grant Fund and the Small Business Grant Fund.

Chapter will use our cash reserves to continue paying our staff along with the government's support. We are in contact with the National Church and the Church Commissioners for further support to remain sustainable now and in the future for generations to come.

The APCM on 23 April 2020 has now been postponed until further notice.

For further information, please refer to notes 1 and 18 of the financial statements.



## Structure, Governance and Management

### Governing Statutes

On 15 January 1914 the Parish Church of St James in the town of Bury St Edmunds was declared to be the Cathedral Church of the new Diocese of St Edmundsbury and Ipswich. The rules and regulations under which the Cathedral is governed are known as statutes. The legislation under which the statutes are drawn up has altered from time to time. A present constitution and statutes, drawn up by a transitional Council established under the Cathedral Measure 1999, came into force on 19 November 2000 and was last revised in 2013. The Cathedral's corporate body ("The Corporation") comprises three institutions: the Chapter, the Council and the College of Canons.

### Role in the Diocese

The Cathedral is the mother church of the Anglican Diocese of St Edmundsbury and Ipswich. It is the seat of the Bishop and a centre of worship and mission. The Cathedral is used for major Diocesan services such as ordinations and installations and by the Diocesan Synod. It is also used by the Diocese as a venue for civic events, concerts, ceremonies, lectures, hospitality and social events. The Cathedral is a parish church as well as a Cathedral. We seek to develop our town centre ministry and to continue to connect across the Diocese and further afield with our link Diocese in Tanzania.

### The Chapter

The Chapter comprises the Dean, all the Residentiary Canons of the Cathedral, four lay members (including the two Cathedral Wardens) elected at an Annual Parochial Church Meeting and one lay and one ordained person appointed by the Bishop. It is the duty of the Chapter to direct and oversee the smooth running of the Cathedral. The Chapter has the power to acquire and dispose of property on behalf of the corporate body. Ongoing training is available to existing members, and appropriate training is provided by the Association of English Cathedrals for new members.

### Statement of the Responsibilities of the Chapter

The Chapter's responsibilities are set out in the Cathedrals Measure 1999. They are in brief:

- To order worship and promote the Cathedral's mission
- To manage all its property, ensuring necessary repairs and maintenance are undertaken to the Cathedral, its contents and all other buildings.

The Chapter is responsible under requirements laid down by the Church Commissioners under powers given to them by Section 27 of the Cathedrals Measure 1999 for:

- preparing and publishing an annual report and audited accounts which give a true and fair view of the financial activities for each financial year and of the assets, liabilities and funds at the end of each financial year of the Cathedral and its related entities
- stating that they have complied in all material respect with the regulations on the subject prepared by the Cathedrals' Administration and Finance Association or describing which recommendations have not been complied with and giving reasons for the non-compliance
- selecting suitable accounting policies and then applying them consistently
- making judgements and estimates that are reasonable and prudent
- keeping proper accounting records from which the financial position of the Cathedral can be ascertained at any time



*Statement of the Responsibilities of Chapter continued...*

- safeguarding the assets of the Cathedral and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **Investment powers**

Under the Cathedral Measures 1999 the Chapter may invest the Cathedral's funds in any of the following:

- Land
- Funds administered for the Central Board of Finance of the Church of England by CCLA Investment Management Ltd.
- Investments in which the trustees may invest under the general power of investment provided by the Trustee Act 2000
- The improvement or development of property belonging to the Cathedral, except that endowment funds may not be used to improve or develop the Cathedral itself and its ancillary buildings

## **The Council**

The Council consists of a lay Chairman, the Dean, four Chapter members appointed by the Chapter, two elected members of the College of Canons, three lay persons elected by the Cathedral community, two members of the House of Laity of the Diocesan Synod, two members of the House of Clergy of the Diocesan Synod and eight persons appointed by the Bishop, the Dean and the Chairman of the Council. It is the duty of the Council to further and support the work of the Cathedral, and in particular to receive and consider the annual budget and the annual report and financial statements.

## **The College of Canons**

The College of Canons comprises the Dean, the Suffragan Bishop of the Diocese, the Canons (lay and ordained) of the Cathedral and the Archdeacons of the Diocese. The College of Canons receives and considers the annual report and financial statements and performs such other functions as may be prescribed.

## **Fabric Advisory Committee (FAC)**

The Fabric Committee is a statutory body, which reports to the Cathedrals' Fabric Commission for England (CFCE). It has 8 voting members, four appointed by Chapter and four by the CFCE. The Dean and a Residentiary Canon are non-voting members of the committee and the Surveyor to the Fabric, the Cathedral Architect, the Cathedral Archivist, a Cathedral Archaeologist, and a secretary also attend meetings.

No work may be carried out on the Cathedral that would materially affect its architectural, archaeological, artistic or historic character nor may any object of architectural, archaeological, artistic interest be sold, lent or disposed of without the approval of either the Commission or the Fabric Advisory Committee.



## Committees

The Chapter is additionally supported by the following committees, each of which is either responsible to, or advises the Chapter:

### Cathedral Management Team

The Cathedral management team meet on a Tuesday morning and consist of the Dean, Canon Pastor, Canon Precentor, Administrator, Enterprises Director and Curate.

The Objectives of the Group are:

- To prioritise and make operational decisions
- To take strategic, financial and risk issues to Chapter
- To ensure strategic decisions made by Chapter are implemented
- To support Chapter by implementing their policies and procedures

### Communications Group

This group meets three times a year and is chaired by the Dean with the following attending: Canon Precentor, PR, Visits and Volunteer Manager, Events and Marketing Manager, Head Verger & Estate Manager, Discovery Centre Education Manager, Assistant Director of Music, Forum representative, Chapter Member, IT Support, Administrator, Diocese Comms Manager and the Dean's PA.

The role of the communications group is to oversee a variety of communications both externally and internally

- To identify and review the communication needs of the Cathedral
- To create and deliver an effective strategic plan to communicate both internally and externally, with and between, key audiences (e.g. congregation, staff, volunteers, local community, Diocese and other key stakeholders)
- To pro-actively engage with appropriate forms of social media
- To make sure all forms of communications, printed and digital, are professional and effective
- To make sure our communications are looked at through the lens of our Vision and Strategy.

### Finance Committee

The finance committee is required to meet at least four times per year to provide independent advice to Chapter on the Cathedral's finances and investments. The committee is made up of Michael Shallow as the chair together with appropriate other qualified individuals, the Dean, the Administrator, a Residentiary Canon and two members of Chapter. The committee will ensure that St Edmundsbury Cathedral and Enterprises Ltd register an annual report and are financially compliant. They advise Chapter on income, expenditure and cash flow, reviews quarterly accounts, will reduce or remove known risks and raise awareness on issues to Chapter to help achieve a sustainable funding level for the Cathedral.



## **Guild of St Edmund**

The Guild constitution states that the committee shall meet at least three times per year. Attendance by volunteer group representatives is desirable. It is understood that some groups may not wish to attend every meeting, but all will be invited, and receive minutes. The AGM shall be held in June and a further socially orientated meeting for volunteers shall be held around St Edmundtide in November. A service of Evensong is held with the AGM and St Edmundtide meetings. Membership of the Group is an elected lay Chairperson (who may be nominated by the Dean), the PR, Visits and Volunteer Manager (who acts ex-officio as the Committee Secretary), one representative from each of the properly established Volunteer Groups and a member of the Cathedral Leadership team (nominated by the Dean as an ex-officio member). Members nominated or elected to the Guild Committee shall serve for three years. Service may continue for a further three years subject to approval from the Committee and the Cathedral leadership team. The Objectives of the Group are:

- To offer a ministry of support for the Cathedral by encouraging volunteer involvement in a variety of activities which both support and enhance Cathedral life
- To encourage development and improvement in all volunteer activities
- To provide a conduit for communication on any aspect of volunteer activity
- To advise Chapter on any aspect of volunteer activities which need attention, and receive guidance from Chapter
- To promote courtesy, respect and understanding between all volunteers, Cathedral staff and the general public
- To represent the Cathedral, its ethos and policies, in a positive way and be welcoming and courteous to visitors.

## **Health and Safety Committee**

The health and safety committee meets quarterly or more frequently if required. The committee is made up of Stewart Alderman as the chair elected by Chapter, the Administrator, Canon Precentor and Head Verger and Estate Manager. Their role is to ensure that the Cathedral and associated buildings are safe and that the Cathedral is compliant with Health and Safety Legislation, to advise Chapter on legally required expenditure to ensure that the Cathedral is safe for all by reviewing accidents and incidents, to reduce or remove known risks and ensure compliance with Insurance requirements. The committee will raise awareness of health and safety issues amongst staff and volunteers and ensure that all staff and volunteers are properly trained and accurate records are kept.

## **Information Protection Group**

The information protection group meet bi-monthly, chaired by the Data Protection Lead and Chapter member Barbara Pycraft. Along with the Dean, Administrator, PR, Visits and Volunteer Manager and the IT Manager, they oversee the ongoing compliance of all Cathedral bodies with Information Protection Legislation and best practice and keep Chapter fully informed as to progress and issues.



## **Operations Meeting**

The operations meeting (Ops Meeting) takes place every other Thursday and is chaired by either a Canon or the Administrator with the following attending: Director of Music, Head Verger & Estate Manager, Discovery Centre Education Manager, PR, Visits & Volunteer Manager, Events & Marketing Manager, Shop Manager and Restaurant Manager. The group interests are in the areas of Vision and Strategy, the current financial position and topical and current subjects with the purpose of the group being:

- To be proactive working together as a team
- To improve communication
- To make operational decisions
- To share information and consult with each other
- To value each other's opinions
- To focus and prioritise
- To give information and feedback to Chapter
- To support Chapter by implementing their policies

## **Safeguarding Committee**

The Cathedral safeguarding committee meets quarterly unless the need arises to meet sooner. The committee is made up of the Diocesan Safeguarding Advisor, Cathedral Safeguarding Officer, Priest with Pastoral Charge for Safeguarding and the Chapter Safeguarding Representative. Their role is to ensure that there is communication and implementation of all safeguarding policies and procedures, to ensure the Cathedral has safeguarding processes in place, to ensure the safety and inclusivity for all, to promote good safeguarding practice and to maintain good links with the Diocese.



## Related Entities

### Enterprises Limited

The Cathedral is the parent entity of St Edmundsbury Cathedral Enterprises Limited, a limited company that carries out trading and commercial activities for the benefit of St Edmundsbury Cathedral. The consolidated financial statements include the results of St Edmundsbury Cathedral Enterprises Limited and the Cathedral Fund, Bury St Edmunds, a registered charity whose objectives are the enlargement, restoration and repair of the Cathedral. The trustees of the Cathedral Fund, Bury St Edmunds are the members of the Cathedral Chapter. The Enterprises Board is: S Alderman, P D Bedford, A P Cooper, L Robinson, the Rev'd Canon M J Vernon and M D Winter.

#### *Shop*

The Cathedral Shop stocks a wide variety of products catering for the varying needs of its customers. There is a full range of products for the tourists as mementos of their visit to Bury St Edmunds. The gifting and jewellery ranges are popular with the styles being regularly changed and there is a large selection of greeting cards both religious and secular. A good range of religious books is available, and the team are happy to take orders for books that are not currently ranged. Also stocked are CD's, Cathedral branded foodstuffs and children's religious themed toys. From November each year the shop becomes a must visit destination for Christmas gifts and decorations and during the period of the Bury St Edmunds Christmas Market the shop sees its busiest trading of the year.

The Tourist Information Point (TIP) is situated within the shop and assists visitors with local information, what to do in Bury, accommodation, transport, eating out and many other subjects.

Each year the shop recognises various events and occasions such as Fair Trade Fortnight. This allows us to expand our usual product range, keeping the shop feeling fresh and also keep us tied in with the Cathedral and local community.

#### *Pilgrims' Kitchen*

The restaurant comprises the inside seating within the Cathedral centre as well as outside decking area and garden. The offer caters for all visitors' needs with home cooked meals, soups, sandwiches, home produced cakes and Paul's famous cheese scones. Real fair-trade coffee is served barista style along with a wide range of fair-trade teas, soft drinks, beers and wines. Customers can eat in or take away.

In addition to the day to day serving of visitors, PK also hosts private dinners and functions in the restaurant and caters for events in the Cathedral itself on a regular basis.

#### *The Edmund Room*

The Edmund Room is a space that is used extensively for Cathedral use but is also available for external hire for functions and meetings or conferences. It is fitted with audio equipment and overhead projector for presentations. The room can seat up to eighty people theatre style or be set with tables for meetings and dinners.



## Trusts

The following independent trusts support the Cathedral and its work: The Foundation of St Edmund, the Friends of St Edmundsbury Cathedral, the Friends of the Cathedral Choir and the Vestey Trust. Although associated entities, they are not controlled by the Chapter. Their results are not included in the consolidated financial statements but a summary of their accounts is shown in note.

### **The Foundation of St Edmund**

The Foundation of St Edmund is an independently constituted charity regulated under the Charity Commission whose charitable objects are:

- a) The application of funds or property to the support of such charitable purposes connect with the Cathedral as the Directors shall, from time to time in their absolute discretion, determine
- b) The application of funds or property to such other charitable purposes as the Directors shall from time to time determine.

### **The Friends of St Edmundsbury Cathedral**

The friends, founded in 1942, is an independent charity. Its object is to support the Chapter in its work by adding to the fabric and beauty of the Cathedral. In recent years they have supported projects such as the West End furnishings, Bishops and Dean's stones and new Altar frontal and dossal for the Lady Chapel.

### **The Friends of the Cathedral Choir**

The aims of the Friends of the Cathedral Choir, Charity No 1146575

- The advancement of the Christian religion by providing support and grants to the St Edmundsbury Cathedral Choir
- To promote education and training in choral singing for members of the St Edmundsbury cathedral choir by providing support and grants to the choir
- To promote the art of choral music for the public benefit.

### **The Vestey Trust**

The R.A. Vestey Trust is a charity set up by the Vestey family some years ago. The purpose of the trust is to support music and music education in the Cathedral. The capital of the trust is invested, and the interest is used annually to support those areas highlighted by the music department.

# St Edmundsbury Cathedral



## **Statutory Information**

### **Full Name**

The Cathedral Church of St James and St Edmund, Bury St Edmunds (commonly known as St Edmundsbury Cathedral)

### **Cathedral Office**

Angel Hill, Bury St Edmunds, Suffolk, IP33 1LS

### **Visitor**

The Right Reverend Martin Seeley, Bishop of St Edmundsbury and Ipswich

### **Cathedral Chapter**

The Very Reverend J Hawes, Dean of St Edmundsbury

The Reverend Canon P Banks (Canon Precentor)

The Reverend Canon M Vernon (Sub Dean and Canon Pastor)

The Reverend Canon C Jenkin

Mr S Alderman

Mrs B Pycraft

Mrs E Steele

Canon T Allen

Mr D Holmes

## **Statutory Post Holders**

### ***Legal adviser to the Cathedral Chapter***

Mr MWM Batty of Greene & Greene Solicitors, Bury St Edmunds

### ***Administrator***

Mrs SJ Allison (Administrator – People and Policies)

### ***Director of Music***

Mr J Thomas MA (Cantab) PGCE FRCO

### **Finance Committee**

The Very Reverend J Hawes, Dean of St Edmundsbury

The Reverend Canon P Banks

Mr M Shallow

Canon T Allen

Canon M Wilde

Mrs SJ Allison

Mrs E Steele



## **Fabric Advisory Committee**

### *Voting members*

Mrs L August

Ms R Blackman – Archaeologist

Mr J Burton

Lady Carlisle

Dr J Hall

Mr W Hart

Dr J Litten (Chair)

Dr A Powers – Architect

Mr R Wright

### *Non-voting members:*

The Very Reverend J Hawes, Dean of St Edmundsbury

The Reverend Canon P Banks

Mrs S Cockram – Secretary

Mr P Orchard – Cathedral Architect

Mrs M Statham – Cathedral Archivist

### *Architect and Surveyor to the Fabric*

Mr P Orchard BA, BArch, RIBA, Cons. Accred.

The Whitworth Co-Partnership, 18 Hatter Street, Bury St Edmunds, Suffolk IP33 1NE

### *Archivist*

Mrs M Statham, 5 Southgate Street, Bury St Edmunds, Suffolk, IP33 2AF

## **Auditors**

Lovewell Blake LLP, Bankside 300, Peachman Way, Broadland Business Park, Norwich, Norfolk NR7 0LB

## **Bankers**

Lloyds TSB Bank plc, 28-34 Risbygate Street, Bury St Edmunds, Suffolk, IP33 3AH

## **Solicitors**

Greene & Greene, 80 Guildhall Street, Bury St Edmunds, Suffolk IP33 1QB

## **Stockbrokers**

JM Finn & Co, 60 Abbeygate Street, Bury St Edmunds, Suffolk IP33 1LB

**The annual report was approved by the Cathedral Chapter on 11 March 2020 and signed on its behalf by:**

*The Very Reverend Joseph Hawes, Dean of St Edmundsbury*



## Independent Auditor's Report to the Chapter of St Edmundsbury Cathedral

### Opinion

We have audited the financial statements of St Edmundsbury Cathedral (the 'Cathedral') and its subsidiary (the 'group') for the year ended 31 December 2019 which comprise the consolidated statement of financial activities, consolidated balance sheet, consolidated cash flow statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law, Section 27 of the Cathedrals Measure 1999 (December 2018) and the Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the Chapter, as a body, in accordance with Section 27 of the Cathedrals Measure 1999 (December 2018). Our audit work has been undertaken so that we might state to the Chapter those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Cathedral and the Chapter as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion the financial statements:

- give a true and fair view of the state of the group's and Cathedral's affairs as at 31 December 2019, and of the group's incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011 and the December 2018 Accounting and Reporting Regulations for English Anglican Cathedrals and specified by the Church Commissioners under Section 27 of the Cathedral Measure 1999.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Cathedral in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.



## **Material uncertainty related to going concern**

In forming our opinion on the financial statements, we have considered the adequacy of the disclosure made in note 1 of the financial statements concerning the charity's ability to continue as a going concern. The financial statements have been prepared on the going concern basis, which depends upon the ability of the charity to obtain additional funding and for management to take appropriate measures so as to allow the charity to continue to operate for the foreseeable future despite the ongoing coronavirus pandemic. These conditions, along with the other matters explained in note 1 of the financial statements, indicate the existence of a material uncertainty which may cast significant doubt about the charity's ability to continue as a going concern. The financial statements do not include the adjustments that would result if the charity was unable to continue as a going concern. Our opinion is not modified in respect of this matter.

## **Other information**

The Chapter are responsible for the other information. The other information comprises the information included in the Chapter's annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where we are required to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Chapter's report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.



## **Responsibilities of Chapter**

As explained more fully in the Chapter's responsibilities statement set out on pages 46-47, the Chapter are responsible for the preparation of financial statements which give a true and fair view, and for such internal control as the Chapter determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Chapter are responsible for assessing the Cathedral's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Chapter either intend to liquidate the Cathedral or to cease operations, or have no realistic alternative but to do so.

## **Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 151 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

Lovewell Blake LLP, Statutory Auditor  
Bankside 300  
Peachman Way  
Broadland Business Park  
Norwich  
NR7 0LB

7 May 2020

*Lovewell Blake LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.*

# St Edmundsbury Cathedral



## Consolidated statement of financial activities for the year ended 31 December 2019

	Note	Unrestricted Funds	Restricted funds	Endowment funds	2019 Total	2018 (restated) Total (note 2)
		£	£	£	£	£
<b>Income from:</b>	3					
Donations and legacies		416,816	20,375	-	<b>437,191</b>	423,663
Grants receivable		173,748	132,394	-	<b>306,142</b>	459,343
Charges and fees arising in the course of mission		35,654	-	-	<b>35,654</b>	35,877
Trading and fundraising		543,289	-	-	<b>543,289</b>	514,488
Investments		<u>50,671</u>	<u>1,936</u>	<u>-</u>	<b><u>52,607</u></b>	<u>52,093</u>
<b>Total income</b>		<b><u>1,220,178</u></b>	<b><u>154,705</u></b>	<b><u>-</u></b>	<b><u>1,374,883</u></b>	<b><u>1,485,464</u></b>
<b>Expenditure on:</b>	4					
Raising funds		(589,753)	(1,290)	-	<b>(591,043)</b>	(538,003)
Ministry		(245,702)	(162,671)	-	<b>(408,373)</b>	(418,961)
Cathedral and precincts upkeep		(190,682)	(744)	(4,694)	<b>(196,120)</b>	(322,444)
Education and outreach		(49,779)	(5,766)	-	<b>(55,545)</b>	(71,071)
Community, parish and congregation		(28,705)	-	-	<b>(28,705)</b>	(63,384)
Other expenditure on mission		<u>(2,915)</u>	<u>-</u>	<u>-</u>	<b><u>(2,915)</u></b>	<u>(28,352)</u>
<b>Total expenditure</b>		<b><u>(1,107,536)</u></b>	<b><u>(170,471)</u></b>	<b><u>(4,694)</u></b>	<b><u>(1,282,701)</u></b>	<b><u>(1,442,215)</u></b>
<b>Net income/ (expenditure) before investment gains</b>	5	<b>112,642</b>	<b>(15,766)</b>	<b>(4,694)</b>	<b>92,182</b>	<b>(43,249)</b>
Net gains/(losses) on investments	6	<u>2,933</u>	<u>875</u>	<u>-</u>	<b><u>3,808</u></b>	<u>(7,135)</u>
<b>Net income / (expenditure)</b>		<b>115,575</b>	<b>(14,891)</b>	<b>(4,694)</b>	<b>95,990</b>	<b>36,114</b>
<b>Gross transfers between funds</b>		<u>(110,759)</u>	<u>-</u>	<u>110,759</u>	<u>-</u>	<u>-</u>
<b>Net movement in funds</b>		<b>4,816</b>	<b>(14,891)</b>	<b>106,065</b>	<b>95,990</b>	<b>36,114</b>
<b>Reconciliation of funds</b>						
Total funds brought forward (as previously reported)		2,415,577	157,378	3,445,000	6,017,955	6,427,674
Prior period adjustment		<u>445,833</u>	<u>-</u>	<u>-</u>	<b><u>445,833</u></b>	<u>-</u>
Total funds brought forward (restated)		<u>2,861,410</u>	<u>157,378</u>	<u>3,445,000</u>	<b><u>6,463,788</u></b>	<u>-</u>
<b>Funds carried forward</b>		<b><u>2,866,226</u></b>	<b><u>142,487</u></b>	<b><u>3,551,065</u></b>	<b><u>6,559,778</u></b>	<b><u>6,463,788</u></b>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities. An analysis by fund of the comparatives figures for 2018 is shown in note 2.

# St Edmundsbury Cathedral



## Consolidated balance sheet as at 31 December 2019

	Note	Unrestricted funds	Restricted Funds	Endowment Funds	2019 Total	2018 (restated) Total
		£	£	£	£	£
<b>Fixed assets</b>						
<b>Investment assets</b>						
Investments	6	115,218	31,982	-	147,200	193,392
		<b>115,218</b>	<b>31,982</b>	<b>-</b>	<b>147,200</b>	<b>193,392</b>
<b>Tangible fixed assets</b>						
Property	7	2,435,000	-	3,551,065	5,986,065	5,880,000
Equipment and furniture	8	82,019	64,443	-	146,462	105,668
		<b>2,517,019</b>	<b>64,443</b>	<b>3,551,065</b>	<b>6,132,527</b>	<b>5,985,668</b>
<b>Total fixed assets</b>		<b>2,632,237</b>	<b>96,425</b>	<b>3,551,065</b>	<b>6,279,727</b>	<b>6,179,060</b>
<b>Current assets</b>						
Stock	9	117,060	-	-	117,060	122,871
Debtors	10	47,559	-	-	47,559	66,613
Cash at bank and in hand		160,325	42,681	-	203,006	191,590
		<b>324,944</b>	<b>42,681</b>	<b>-</b>	<b>367,625</b>	<b>381,074</b>
<b>Creditors: amounts falling due within one year</b>	11	(90,955)	3,381	-	(87,574)	(96,346)
<b>Net current assets</b>		<b>233,989</b>	<b>46,062</b>	<b>-</b>	<b>280,051</b>	<b>284,728</b>
<b>Net assets</b>		<b>2,866,226</b>	<b>142,487</b>	<b>3,551,065</b>	<b>6,559,778</b>	<b>6,427,674</b>
<b>Fund balances</b>	16	<b>2,866,226</b>	<b>142,487</b>	<b>3,551,065</b>	<b>6,559,778</b>	<b>6,427,674</b>

The financial statements were approved by the Chapter on 11 March 2020.

**The Very Reverend Joseph Hawes**  
Dean of St Edmundsbury

# St Edmundsbury Cathedral



## Cathedral balance sheet as at 31 December 2019

	Note	Unrestricted funds	Restricted funds	Endowment Funds	2019 Total	2018 (restated) Total
		£	£	£	£	£
<b>Fixed assets</b>						
<b>Investment assets</b>						
Investments	6	115,218	31,982	-	147,200	193,392
Subsidiary undertakings		100	-	-	100	100
		<b>115,318</b>	<b>31,982</b>	<b>-</b>	<b>147,300</b>	<b>193,492</b>
<b>Tangible fixed assets</b>						
Property	7	2,435,000	-	3,551,065	5,986,065	5,880,000
Equipment and furniture	8	14,409	64,443	-	78,852	72,533
		<b>2,449,409</b>	<b>64,443</b>	<b>3,551,065</b>	<b>6,064,917</b>	<b>5,952,533</b>
<b>Total fixed assets</b>		<b>2,564,727</b>	<b>96,425</b>	<b>3,551,065</b>	<b>6,212,217</b>	<b>6,146,025</b>
<b>Current assets</b>						
Stock	9	58,102	-	-	58,102	65,096
Debtors	10	150,152	-	-	150,152	151,667
Cash at bank and in hand		105,159	42,681	-	147,840	98,355
		<b>313,413</b>	<b>42,681</b>	<b>-</b>	<b>356,094</b>	<b>315,118</b>
<b>Creditors: amounts falling due within one year</b>	11	(73,224)	3,381	-	(69,843)	(83,589)
<b>Net current assets</b>		<b>240,189</b>	<b>46,062</b>	<b>-</b>	<b>286,251</b>	<b>231,529</b>
<b>Net assets</b>		<b>2,804,916</b>	<b>142,487</b>	<b>3,551,065</b>	<b>6,498,468</b>	<b>6,377,554</b>
<b>Fund balances</b>		<b>2,804,916</b>	<b>142,487</b>	<b>3,551,065</b>	<b>6,498,468</b>	<b>6,377,554</b>

The financial statements were approved by the Chapter on 11 March 2020.

**The Very Reverend Joseph Hawes**  
Dean of St Edmundsbury

# St Edmundsbury Cathedral



## Consolidated cash flow statement for the year ended 31 December 2019

	2019		2018	
	£	£	£	£
<b>Cash flows from operating activities:</b>				
Net income/(expenditure) for the year		92,182		43,249
Adjustments for:				
Depreciation	26,100		20,710	
Income from property and investments	(52,607)		(52,093)	
Property and investment management costs	-		1,734	
Decrease/(increase) in stocks	5,811		1,991	
(Increase)/decrease in debtors	19,054		(9,305)	
Increase/(decrease) in creditors	(8,771)		4,617	
		(10,413)		(32,346)
<b>Net cash provided by / (used in) operating activities</b>		<b>81,769</b>		<b>10,903</b>
<b>Cash flows from investing activities:</b>				
Rents received net of costs	45,890		44,621	
Invest income received net of costs	6,717		5,738	
Proceeds from the sale of property and equipment	-		-	
Purchase of fixed assets – equipment	(172,960)		(3,337)	
(Purchase)/Sale of investments	50,000		(100,000)	
<b>Net cash provided by investing activities</b>		<b>(70,353)</b>		<b>(52,978)</b>
Change in cash and cash equivalents in the year		11,416		(42,075)
Cash and cash equivalents at the beginning of the year		191,590		233,665
Cash and cash equivalents at the end of the year		203,006		191,590

## Analysis of changes in net debt

	At 1 January 2019 (restated) £	Cash flows £	Other changes £	At 31 December 2019 £
Cash at bank and in hand	191,590	11,416	-	203,006
<b>Total</b>	<b>191,590</b>	<b>11,416</b>	<b>-</b>	<b>203,006</b>



## Notes to the consolidated financial statements for the year ended 31 December 2019

### I.) Accounting policies

#### *Basis of preparation*

The consolidated accounts have been prepared on a going concern basis under the historical cost accounting rules except for the valuation of investment assets and property which are shown at market value.

Cathedrals (by virtue of an exemption in the Charities Act 2011) are not subject to the Charities (Accounts and Reports) regulations (which enforce Accounting and Reporting by Charities: Statement of Recommended Practice), but instead to any specification as to what constitutes best professional practice and standards made by the Church Commissioners under the Cathedrals Measure 1999. cathedrals' financial statements are therefore prepared in accordance with a specific set of regulations, namely the Accounting and Reporting Regulations for English Anglican Cathedrals ("the Regulations") with the current version published in December 2018. In specifying these regulations, the Church Commissioners also recognise that cathedrals, although not within the Charity Commission's regulatory and accounting framework, are charities in law and therefore the current regulations accord, where relevant, with the Accounting and Reporting by Charities: Statement of Recommended Practice (FRS 102) in issuance at the time of regulations' publication. The regulations also provide for certain additional disclosures relevant in the context of cathedral accounting. Any specific guidance provided within the regulations holds precedence over that within Accounting and Reporting by Charities: Statement of Recommended Practice (FRS 102). The financial statements have therefore been prepared in accordance with the Accounting and Reporting Regulations for English Anglican Cathedrals (Cathedral Accounting and Reporting Regulations), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and other applicable United Kingdom Generally Accepted Accounting Practice as it applies from 1 January 2015. The charity has applied Update Bulletin 1 as published on 2 February 2016 and Update Bulletin 2 as published on 5 October 2018.

The Cathedral constitutes a public benefit entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the entity, and rounded to the nearest £.

#### *Basis of consolidation*

These financial statements consolidate the result of the Cathedral, which is an unincorporated charity, and its wholly owned subsidiary St Edmundsbury Cathedral Enterprises Limited on a line by line basis. A separate Statement of Financial Activities, for the charity itself is not presented because the charity has taken advantage of the exemption afforded by the Church Commissioners guidelines.

The consolidated financial statements do not include those of connected charitable entities that are not controlled by the Cathedral, details of which are provided in note 16.



## *Accounting Policies continued...*

### *Income*

Voluntary income is accounted for at the time of receipt. Income from grants is accounted for in the period in which they are receivable. Investment income is accounted for on the accruals basis.

### *Donations, legacies and similar income*

Donations, legacies and similar income are included in the year in which they are receivable, which is when the charity becomes entitled to the resource.

### *Funds held for restricted and designated purposes*

Restricted funds are funds subject to specific conditions imposed by the donor and binding on the Cathedral. A designated fund is an unrestricted fund which has been designated for a specific purpose, the use of which is at the discretion of Chapter.

### *Going concern*

The financial statements have been prepared on a going concern basis. Along with many other entities, the charity is experiencing extremely difficult conditions due to the impact of coronavirus and measures taken to combat this. Management are taking all possible steps so as to be able to continue to operate for the foreseeable future. Whilst management believe that the measures available to them shall be successful in ensuring the charity shall continue to operate, in these unprecedented circumstances, they are unable to assert that will be the case. Should the charity be unable to continue in operation, adjustments may have to be made to reclassify fixed assets to current assets, reduce the values of the assets to their recoverable amounts, and further liabilities may arise.

Management and Chapter members have reviewed forecasts for the twelve months from the date of approving these financial statements (considered the foreseeable future) to confirm the resilience of the charity to the impact of the pandemic. In doing so they have taken account of likely impacts that include (but are not limited to) the following:

- The value of quoted investments has not fallen materially since 31 December 2019. At 31 March 2020 the value of such investments was estimated at £145,010.
- The value of investment properties held is likely to have been materially impacted, although it is not possible to accurately determine by how much.
- We anticipate that tenants in our investment properties may experience difficulties in paying their rent or seek to defer such payments, which may impact on short to medium term cash flows.
- We continue to deliver services via live streaming, and are seeking donations for these.
- Our stewardship income can be maintained as much of it is paid via standing order.
- We have closed our shop and our restaurant operated within the trading subsidiary, with only necessary overheads to be paid which will be continually reviewed.
- We are looking to postpone all events and projects until later in 2020 or into 2021.
- Chapter will use our cash reserves to continue paying our staff. We will make use of the Job Retention Scheme whereby HMRC will reimburse 80% of furloughed workers wage costs.



*Accounting Policies continued...*

*Going concern continued..*

- We will apply for the Retail, Hospitality and Leisure Grant fund and the Small Business Grant Fund.
- We are in contact with the National Church and the Church Commissioners for further support to remain sustainable now and in the future. The Church Commissioners are paying our 2020 monthly grants upfront in April 2020

Having considered these factors management and Chapter members have concluded that the charity will continue to have an asset base for the foreseeable future which combined with cash balances presently held (£73,949 at 31 March 2020, with £150k due to come in from the Church Commissioners in April 2020 in respect of advance grant payments) will help us through this period of uncertainty. We continue to closely monitor our cash flow and adapt our strategies accordingly.

Chapter members believe in the current unique circumstances that a material uncertainty over going concern exists, however Chapter members believe that the Cathedral is still a going concern based on the above factors.

*Fixed assets*

In accordance with the Regulations no value has been attributed to the Cathedral and its ancillary buildings in the financial statements.

Other Cathedral properties are included at market value, with revaluations being undertaken every five years. No depreciation is provided in respect of these properties as their regular revaluation will recognise any diminution in value.

Depreciation is provided on all other fixed assets to write off their cost over their estimated useful lives using the straight line method as follows:-

Equipment	- 3 to 5 years
Motor vehicle	- 4 years
Cathedral Centre equipment	- 10 years
Musical instruments	- 30 years

*Consecrated land and buildings*

Consecrated and beneficed property is excluded from the accounts by Section 96(2) of the Charities Act 1993. All expenditure incurred during the year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities.

*Investments*

Investments are stated at market value.

*Stock*

Purchased stock is valued at the lower of cost or net realisable value.



## *Accounting Policies continued...*

### *Value Added Tax*

The Cathedral is registered for Value Added Tax, although due to the nature of its activities, only a proportion of input tax suffered on expenses may be recovered. Income is shown net of VAT but expenditure includes the proportion of irrecoverable VAT.

### *Repair, restoration and maintenance of the Cathedral*

Repairs and maintenance cost incurred on the Cathedral are written off in the year the cost is incurred.

### *Expenditure*

Expenditure is accounted for on an accruals basis.

Cost of raising funds relate to the costs associated with the provision of amenities for visitors together with the costs of managing the property.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. staff costs by an estimate of the time spent.

Governance costs include those incurred in governance of the Cathedral and its assets and are primarily associated with constitutional and statutory requirements.

### *Pension costs*

Retirement benefits to employees of the Cathedral are provided by the Church of England Funded Pensions Scheme (for clergy), the Church Workers Pension Fund, both defined benefit schemes, and the NEST auto-enrolment scheme, a defined contribution scheme.

The Church of England Funded Pensions Scheme and, as stated in note 13, the Church Workers Pension Fund are multi-employer schemes for which there is insufficient information available to use defined benefit accounting. All schemes are therefore treated as defined contribution schemes for accounting purposes and the contributions recognised in the year in which they are payable.

### *Debtors*

Debtors due within one year are measured at transaction price, less any impairment.

### *Cash at bank and in hand*

Cash at bank and in hand includes cash and short term highly liquid investments.

### *Creditors and provisions*

Creditors are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Cathedral anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

# St Edmundsbury Cathedral



## 2.) Statement of financial activities for year ended 31 December 2018 (restated)

	Unrestricted funds £	Restricted Funds £	Endowment funds £	2018 Total £
<b>Income</b>				
Donations and legacies	402,233	21,430	-	423,663
Grants receivable	-	459,343	-	459,343
Charges and fees arising in the course of mission	35,877	-	-	35,877
Trading and fundraising	514,488	-	-	514,488
Investments	<u>49,866</u>	<u>2,227</u>	-	<u>52,093</u>
<b>Total income</b>	<b><u>1,002,464</u></b>	<b><u>483,000</u></b>	-	<b><u>1,485,464</u></b>
<b>Expenditure</b>				
Raising funds	(489,443)	(48,560)	-	(538,003)
Ministry	(203,275)	(215,686)	-	(418,961)
Cathedral and precincts upkeep	(160,760)	(161,684)	-	(322,444)
Education and outreach	(62,383)	(8,688)	-	(71,071)
Community, parish and congregation	(44,707)	(18,677)	-	(63,384)
Other expenditure on mission	<u>(28,352)</u>	-	-	<u>(28,352)</u>
<b>Total expenditure</b>	<b><u>(988,920)</u></b>	<b><u>(453,295)</u></b>	-	<b><u>(1,442,215)</u></b>
<b>Net income/(expenditure) before investment gains</b>	<b>13,544</b>	<b>29,705</b>	-	<b>43,249</b>
Net gains/(losses) on investments	(4,534)	(2,601)	-	(7,135)
<b>Net income/(expenditure)</b>	<b>9,010</b>	<b>27,104</b>	-	<b>36,114</b>
<b>Gross transfers between funds</b>	-	-	-	-
<b>Net movement in funds</b>	<b>9,010</b>	<b>27,104</b>	-	<b>36,114</b>
Funds brought forward (restated)	<u>2,852,400</u>	<u>130,274</u>	<u>3,445,000</u>	<u>6,427,674</u>
<b>Funds carried forward (restated)</b>	<b>2,861,410</b>	<b>157,378</b>	<b>3,445,000</b>	<b>6,463,788</b>

# St Edmundsbury Cathedral



## 3.) Income

	Unrestricted funds £	Restricted funds £	Endowment funds £	2019 Total £	2018 Total £
<b>Donations and legacies</b>					
Congregational collections and giving	206,740	-	-	206,740	196,178
Donations	173,309	20,375	-	193,684	196,515
Donations from St Edmund Foundation	21,710	-	-	21,710	13,268
Income from appeals and fund raising	14,394	-	-	14,394	16,952
Income from Friends and FOCC	-	-	-	-	750
Legacies	663	-	-	663	-
	<b>416,816</b>	<b>20,375</b>	-	<b>437,191</b>	423,663
<b>Grants receivable</b>					
Church Commissioners	173,748	132,394	-	306,142	293,943
Government grants for roof and clerestory repairs	-	-	-	-	165,400
	<b>173,748</b>	<b>132,394</b>	-	<b>306,142</b>	459,343
<b>Charges and fees arising in the course of mission</b>					
Facility and other fees	35,654	-	-	35,654	35,877
<b>Trading and fundraising</b>					
Gross income of shop and PK's	494,462	-	-	494,462	467,118
Lego kit sales	20,340	-	-	20,340	20,138
Income from visitors	11,189	-	-	11,189	9,929
Exhibitions	17,298	-	-	17,298	17,303
	<b>543,289</b>	-	-	<b>543,289</b>	514,488
<b>Investments</b>					
Property	45,890	-	-	45,890	46,355
Investments	4,781	1,936	-	6,717	5,738
	<b>50,671</b>	<b>1,936</b>	-	<b>52,607</b>	52,093
<b>Total income</b>	<b>1,220,178</b>	<b>154,705</b>	-	<b>1,374,883</b>	1,485,464

# St Edmundsbury Cathedral



## 4.) Expenditure on mission

	Unrestricted funds £	Restricted funds £	Endowment funds £	2019 Total £	2018 Total £
<b>Raising funds</b>					
Costs of facilities for visitors	8,081	1,290	-	9,371	19,991
Shop, refectory and conference centre	441,097	-	-	441,097	405,183
General marketing costs	36,284	-	-	36,284	14,582
Cost of appeals and fundraising	32,512	-	-	32,512	16,662
Support costs	71,779	-	-	71,779	81,585
	<b>589,753</b>	<b>1,290</b>	<b>-</b>	<b>591,043</b>	<b>538,003</b>
<b>Ministry</b>					
Clergy stipends and working expenses	19,524	132,394	-	151,918	123,404
Clergy housing costs	14,268	-	-	14,268	16,310
Clergy support costs	2,429	-	-	2,429	10,016
Services and music costs	101,356	30,277	-	131,633	215,437
Support costs	108,125	-	-	108,125	53,794
	<b>245,702</b>	<b>162,671</b>	<b>-</b>	<b>408,373</b>	<b>418,961</b>
<b>Cathedral and precincts upkeep</b>					
Major repairs and restoration	-	263	-	263	113,382
Maintenance and interior upkeep	98,831	-	4,694	103,525	107,575
Cathedral insurance	47,118	-	-	47,118	45,899
Precinct, security and gardens upkeep	-	481	-	481	4,570
Support costs	44,733	-	-	44,733	51,018
	<b>190,682</b>	<b>744</b>	<b>4,694</b>	<b>196,120</b>	<b>322,444</b>
<b>Education and outreach</b>					
Educational activities	35,195	5,766	-	40,961	54,226
Archives and library	721	-	-	721	928
Charitable and other giving	2,870	-	-	2,870	2,701
Support costs	10,993	-	-	10,993	13,216
	<b>49,779</b>	<b>5,766</b>	<b>-</b>	<b>55,545</b>	<b>71,071</b>
<b>Community, parish &amp; congregation</b>					
Community, parish & congregation	197	-	-	197	29,180
Support costs	28,508	-	-	28,508	34,204
	<b>28,705</b>	<b>-</b>	<b>-</b>	<b>28,705</b>	<b>63,384</b>
<b>Other expenditure</b>					
Bank charges and interest payable	542	-	-	542	139
Crimson Glory (WWI)	1,611	-	-	1,611	19,509
Other items	762	-	-	762	8,704
	<b>2,915</b>	<b>-</b>	<b>-</b>	<b>2,915</b>	<b>28,352</b>
<b>Total expenditure on mission</b>	<b>1,107,536</b>	<b>170,471</b>	<b>4,694</b>	<b>1,282,701</b>	<b>1,442,215</b>

# St Edmundsbury Cathedral



## 5.) Net income / (expenditure) for the year is stated after charging:

	2019	2018
	£	£
Auditors remuneration for:		
- audit services	6,050	5,875
- other services	1,609	2,867
Depreciation	<u>26,100</u>	<u>20,710</u>

## 6.) Investments (Group and Cathedral)

	General funds £	Designated funds £	Restricted & Endowment Funds £	Total funds £
<i>Investments at market value</i>				
At 1 January 2019	139,761	-	53,631	193,392
Disposals during the year	(50,000)	-	-	(50,000)
Transfer between funds	22,524	-	(22,524)	-
Realised gains/(loss)	233	-	875	1,108
Unrealised gains/(loss)	2,700	-	-	2,700
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
<b>At 31 December 2019</b>	<b><u>115,218</u></b>	<b><u>-</u></b>	<b><u>31,982</u></b>	<b><u>147,200</u></b>

Investments comprise fixed interest securities of £137,100 (2018: £183,292) and unquoted shares of £10,100 (2018: £10,100).

# St Edmundsbury Cathedral



## 7.) Non-investment property (Group and Cathedral)

	General funds £	Designated funds £	Endowment funds £	Total funds £
<i>Freehold Property at valuation</i>				
<b>Valuation at 1 January 2019</b>	2,435,000	-	3,445,000	5,880,000
Property improvements at cost	-	-	110,759	110,759
<b>Cost at 31 December 2019</b>	<b>2,435,000</b>	-	<b>3,555,759</b>	<b>5,990,759</b>
Depreciation at 1 January 2019	-	-	-	-
Depreciation	-	-	4,694	4,694
On disposal	-	-	-	-
<b>Depreciation at 31 December 2019</b>	-	-	<b>4,694</b>	<b>4,694</b>
<b>Net book value at 31 December 2019</b>	<b>2,435,000</b>	-	<b>3,551,065</b>	<b>5,986,065</b>
Net book value at 31 December 2018	2,435,000	-	3,445,000	5,880,000
<i>for clergy and staff housing and offices</i>	<i>1,985,000</i>	-	<i>3,551,065</i>	<i>5,536,065</i>
<i>for trading activities</i>	<i>450,000</i>	-	-	<i>450,000</i>

The Cathedral's properties are revalued every five years. They were last revalued at 31 December 2017 by Bedford Estate Agents on a market value basis.

Included above is staff housing at 3 Crown Street, Bury St Edmunds, currently valued at £535,000. This property was purchased in 1989 for £170,000.

No historical cost information is available for the Cathedral's properties as, with the exception of 3 Crown Street, they have been owned for longer than records are available.



## 8. Equipment

(a) Group	Unrestricted funds £	Restricted funds £	Total funds £
Cost at 1 January 2019	223,628	101,639	325,267
Additions	62,200	-	62,200
Disposals	(72,552)	-	(72,552)
<b>Cost at 31 December 2019</b>	<b>213,276</b>	<b>101,639</b>	<b>314,915</b>
Depreciation at 1 January 2019	185,787	33,812	219,599
Depreciation	18,022	3,384	21,406
On disposal	(72,552)	-	(72,552)
<b>Depreciation at 31 December 2019</b>	<b>131,257</b>	<b>37,196</b>	<b>168,453</b>
<b>Net book value at 31 December 2019</b>	<b>82,019</b>	<b>64,443</b>	<b>146,462</b>
Net book value at 31 December 2018	37,841	67,827	105,668
<b>(b) Cathedral</b>			
Cost at 1 January 2019	49,916	101,639	151,555
Additions	11,170	-	11,170
Disposals	-	-	-
<b>Cost at 31 December 2019</b>	<b>61,086</b>	<b>101,639</b>	<b>162,725</b>
Depreciation at 1 January 2019	45,210	33,812	79,022
Depreciation	1,467	3,384	4,848
On disposal	-	-	-
<b>Depreciation at 31 December 2019</b>	<b>46,677</b>	<b>37,196</b>	<b>83,870</b>
<b>Net book value at 31 December 2019</b>	<b>14,409</b>	<b>64,443</b>	<b>78,855</b>
Net book value at 31 December 2018	4,706	67,827	72,533

## 9. Stocks

	Group		Cathedral	
	2019 £	2018 £	2019 £	2018 £
Goods for resale	117,060	122,871	58,102	65,096



## 10. Debtors: amounts falling due within one year

	2019 £	2018 £	2019 £	2018 £
Trade debtors	24,471	15,269	22,307	12,420
Amounts owed by subsidiary undertakings	-	-	104,957	96,895
Amounts owed by related parties	1,728	3,504	1,728	3,504
Prepayments	1,853	1,776	1,653	1,460
Accrued income	19,507	32,117	19,507	23,442
Other debtors	-	13,947	-	13,946
	<u>47,559</u>	<u>66,613</u>	<u>150,152</u>	<u>151,667</u>

## 11. Creditors: amounts falling due within one year

	2019 £	2018 £	2019 £	2018 £
Trade creditors	23,461	24,893	19,559	21,171
Other taxes and social security	30,523	30,424	28,164	27,066
Other creditors	3,279	4,671	3,124	4,515
Accruals and deferred income	30,311	36,358	18,996	30,837
	<u>87,574</u>	<u>96,346</u>	<u>69,843</u>	<u>83,589</u>

## 12. Contingent Liabilities

Staff housing at 3 Crown Street, Bury St Edmunds, was purchased in 1989 for £170,000 with the assistance of contributions from the Church Commissioners and the Diocesan Board of Finance. In 1999 the Church Commissioners indicated it was unlikely that they would seek repayment of these contributions, and that if, in the event of the property's sale, a direct replacement is purchased, the contributions would simply transfer to the replacement property. There is no evidence that the Diocesan Board of Finance's contribution is repayable.

The contributions are revalued in line with the property values, and their present values amounted to £445,833 as at 31 December 2019 (2018: £445,833). In the unlikely event that the property is sold and a direct replacement is not purchased, there is a remote possibility that the Church Commissioners and/or the Diocesan Board of Finance would seek the repayment of these contributions, however the Trustees do not consider this to be probable.



## 13. Employees

### (a) Number of employees (head count basis)

The average number of employees during the year was 45, comprising St Edmundsbury Cathedral 25 and St Edmundsbury Cathedral Enterprises Limited 20 (including 6 directors). (2018: St Edmundsbury Cathedral 28 and St Edmundsbury Cathedral Enterprises Limited 23 (including 6 directors)).

### (b) Emoluments

	2019	2018
	£	£
St Edmundsbury Cathedral	510,596	481,434
St Edmundsbury Cathedral Enterprises Limited	192,080	169,139
	<u>702,676</u>	<u>650,573</u>

The emoluments total includes employers' NI contributions and pension contributions of £36,192 (2018: £32,482) and £54,535 (2018: £41,319) respectively.

The directors of St Edmundsbury Cathedral Enterprises Limited did not receive any remuneration for the year. No employee earned more than £60,000 in the year.

### (c) Remuneration of members of the Cathedral Chapter

During the year the following members of Chapter received remuneration (included in total emoluments above) in their capacity as Cathedral clergy:

	Remuneration	Pension contributions
	£	£
Dean – J Hawes	36,750	12,050
Canon Precentor	28,011	9,640
Sub Dean & Canon Pastor	28,011	9,640

The remuneration and pension contributions for the Dean and Residentiary Canons are paid by the Church Commissioners in accordance with national scales laid down annually by the Archbishops' Council and the Church of England Pension Board, and are not a cost to the Cathedral Chapter.

During the previous year, one member of chapter did not receive a stipend, instead volunteering their time. As there is no reliable estimate of the stipend that this individual would have received, the value of this time was not included in the accounts.

### (d) Expenses of members of the Cathedral Chapter

Working expenses for travel, entertainment and office costs were reimbursed to three members during the year amounting to £6,825 (2018: £13,600). £Nil of this related to rental costs whereby donations were received (2018: £8,750).



Employees continued...

## (e) Pensions

St Edmundsbury Cathedral participates in the Pension Builder Scheme section of CWPF for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

The Church Workers Pension Fund has a section known as the Defined Benefits Scheme, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014.

The Pension Builder Scheme of the Church Workers Pension Fund is made up of two sections, Pension Builder Classic and Pension Builder 2014, both of which are classed as defined benefit schemes.

Pension Builder Classic provides a pension for members for payment from retirement, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Bonuses may also be declared, depending upon the investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board to grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme. The pension costs charged to the SoFA in the year are contributions payable (2019: £14,420; 2018: £17,792).

A valuation of the scheme is carried out once every three years. The most recent scheme valuation completed was carried out as at 31 December 2016. This revealed, on the ongoing assumptions used, a deficit of £14.2m. There is no requirement for deficit payments at the current time.

Pension Builder 2014 will be valued in relation to the lump sum payable to members at normal pension age. There are no annual pension benefits. The first full valuation of this section was carried out as at the CWPF valuation date, 31 December 2016, and revealed a surplus of £1.8m.

## 14. Transfers

The transfers between unrestricted and restricted funds relate to funds designated for missionary giving, and other transfers authorised by Chapter (see note 17).

## 15. Prior period adjustment

A prior period adjustment has been made to the financial statements relating to the accounting period ending 31 December 2019. This represents the removal of the provision for the contingent liability referred to in note 12.

The prior period consolidated financial statements have been restated to correct the following:

	As previously reported £	Prior year adjustment £	Restated £
Balance sheet			
Creditors: amounts falling due after more than one year	<u>(445,883)</u>	<u>445,833</u>	<u>-</u>
Unrestricted funds (consolidated)	<u>2,415,577</u>	<u>445,833</u>	<u>2,861,410</u>



## 16. Related entities

### (a) Wholly owned trading subsidiary

The Cathedral has a wholly owned trading subsidiary, St Edmundsbury Cathedral Enterprises Limited. This company's principal activities relate to the Cathedral shop, Pilgrims' Kitchen and conference facilities. Most of the subsidiary's taxable profits are donated to the Cathedral under gift aid. The financial statements of the company for the year ended 31 December 2019 are consolidated in these financial statements. An extract from the company's financial statements is provided below:

	2019 £	2018 £
<b>Turnover</b>	<b>494,461</b>	468,618
Cost of sales	<b>(165,130)</b>	(160,547)
<b>Gross profit</b>	<b>329,331</b>	308,071
Administrative expenses	<b>(263,965)</b>	(238,604)
<b>Profit before contributions to Cathedral</b>	<b>65,366</b>	69,467
Rent	<b>(19,200)</b>	(19,200)
Administration fee	<b>(12,000)</b>	(12,000)
<b>Profit/(loss) on ordinary activities before taxation</b>	<b>34,166</b>	38,267
Gift aid distributions	<b>(51,190)</b>	(7,898)
<b>Total comprehensive income for the year</b>	<b>(17,024)</b>	30,369
Retained profit brought forward	<b>78,334</b>	47,965
<b>Retained profit carried forward</b>	<b>61,310</b>	78,334
<b>Balance Sheet</b>		
Fixed assets	<b>67,610</b>	33,135
Current assets	<b>116,488</b>	162,851
Current liabilities	<b>(122,688)</b>	(117,552)
<b>Total net assets</b>	<b>61,410</b>	78,434
Share Capital	<b>100</b>	100
Profit and loss account	<b>61,310</b>	78,334
	<b>61,410</b>	78,434

# St Edmundsbury Cathedral



Related entities continued...

**(b) Associated organisations**

The following associated entities are independent registered charities and are not controlled by the Chapter. They are therefore not included in these consolidated financial statements.

- Foundation of St Edmund
- Friends of St Edmundsbury Cathedral
- Friends of St Edmundsbury Cathedral Choir
- R A Vestey Memorial Trust

A summary of the latest available unaudited financial statements for these associated organisations is shown below:

	<b>Foundation of St Edmund</b>	<b>Friends of St Edmundsbury Cathedral</b>	<b>Friends of St Edmundsbury Cathedral Choir</b>	<b>R A Vestey Memorial Trust</b>
<b>Year ended</b>	<b>31/12/19</b>	<b>31/12/19</b>	<b>31/08/19</b>	<b>3/5/18</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Gross income	<u>21,834</u>	<u>17,163</u>	<u>15,095</u>	<u>3,386</u>
Net income/(expenditure)	<u>19,704</u>	<u>(2,171)</u>	<u>6,848</u>	<u>1,136</u>
Amount paid to the Cathedral	<u>52,678</u>	<u>4,331</u>	<u>1,919</u>	<u>2,250</u>
Net assets	<u>2,365</u>	<u>127,542</u>	<u>35,319</u>	<u>112,244</u>



## 17. Summary of funds

### (a) Restricted Funds and Endowment Funds

	Balance at 1.1.19 £	Investment gain/(loss) £	Fund movement			Fund transfers £	Balance at 31.12.19 £	Asset analysis at 31 December 2019					Total £
			New funds £	Income for year £	Expenditure for year £			Fixed assets £	Investments £	Bank deposits £	Debtors/ (creditors) £		
<i>Restricted Income Funds</i>													
Treasury Fund	877	-	-	-	(64)	-	813	-	-	813	-	-	813
Abbey 2020	-	-	5,000	-	(1,226)	-	3,774	-	-	3,774	-	-	3,774
Adult Education	5,280	-	-	-	-	-	5,280	-	-	5,280	-	-	5,280
Enterprises Development Fund	2,194	-	-	-	-	-	2,194	-	-	2,194	-	-	2,194
Garth Development Fund	1,219	-	-	-	-	-	1,219	-	-	1,219	-	-	1,219
Tower Illumination Fund	2,012	-	-	-	-	-	2,012	-	-	2,012	-	-	2,012
Garden of remembrance	482	-	-	-	(482)	-	-	-	-	-	-	-	-
Church Commissioners	-	-	-	132,394	(132,394)	-	-	-	-	-	-	-	-
Hasted Bequest	53,631	875	-	1,936	(24,460)	-	31,982	-	31,982	-	-	-	31,982
Musical Instruments Fund	67,827	-	-	-	(3)	-	67,824	67,824	-	-	-	-	67,824
Robert Lucas Choir Fund	20,000	-	-	-	-	-	20,000	-	-	20,000	-	-	20,000
Choir Tour Fund	1,060	-	10,768	-	(5,814)	-	6,014	-	-	6,014	-	-	6,014
Derek Marsden Memorial fund	2,534	-	-	-	(1,159)	-	1,375	-	-	1,375	-	-	1,375
Kagera Fund	-	-	2,297	-	(2,297)	-	-	-	-	-	-	-	-
Clerestory Repair Project	262	-	-	-	(262)	-	-	-	-	-	-	-	-
Toilet Twinning	-	-	2,310	-	(2,310)	-	-	-	-	-	-	-	-
	<u>157,378</u>	<u>875</u>	<u>20,375</u>	<u>134,330</u>	<u>(170,471)</u>	<u>-</u>	<u>142,487</u>	<u>67,824</u>	<u>31,982</u>	<u>42,681</u>	<u>-</u>	<u>-</u>	<u>142,487</u>
<b>Total Restricted Funds - Consolidated</b>	<b>157,378</b>	<b>875</b>	<b>20,375</b>	<b>134,330</b>	<b>(170,471)</b>	<b>-</b>	<b>142,487</b>						
<b>Endowment Fund</b>	<u>3,445,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(4,694)</u>	<u>110,759</u>	<u>3,551,065</u>	<u>3,551,065</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,551,065</u>
<b>TOTAL</b>	<b>3,602,378</b>	<b>875</b>	<b>20,375</b>	<b>134,330</b>	<b>(175,165)</b>	<b>110,759</b>	<b>3,693,552</b>	<b>3,618,889</b>	<b>31,982</b>	<b>42,681</b>	<b>-</b>	<b>-</b>	<b>3,693,552</b>



## Summary of funds continued...

### **(b) Restricted funds**

The purpose of the principal restricted funds are as follows:

#### *Restricted capital funds*

- |                       |   |
|-----------------------|---|
| Choir Music and Books | - provision of Choir music                        |
| Eastgate School       | - Music education to local children               |
| Flower fund           | - to provide income for flowers for the Cathedral |

#### *Restricted income funds*

- |                              |   |
|------------------------------|---|
| Treasury fund                | - for the construction of a treasury within the new crypt |
| Abbey 2020                   | - for the Abbey 1000 year celebrations                    |
| Adult Education              | - for adult education in the arts and theology            |
| Enterprises Development Fund | - for development of the Cathedral enterprises            |
| Garth Development Fund       | - for development improvements to the garth               |
| Tower Illumination Fund      | - to enhance the lighting of the tower                    |
| Garden of Remembrance        | - maintenance of the Garden of Remembrance                |
| Church Commissioners         | - grant towards specific costs                            |
| Hasted Bequest               | - for use in the choir and music department               |
| Musical instrument fund      | - for depreciation of musical instruments                 |
| Robert Lucas Choir Fund      | - for expenditure on the choir                            |
| Choir Tour Fund              | - costs of Choir tour                                     |
| Derek Marsden Memorial Fund  | - for the development of musical life in the Cathedral    |
| Kagera Fund                  | - for the costs of visit from Kagera                      |
| Clerestory Repair Fund       | - for repair of Clerestory                                |
| Toilet Twinning              | - for the development of toilets in other countries       |



Summary of funds continued...

## (c) Unrestricted Funds

Note	Funds movement							Asset analysis at 31 December 2019				
	(restated) Balance at 1.1.19 £	Investment gain/(loss) £	New Funds £	Income for year £	Expenditure for year £	Fund transfers £	Balance at 31.12.19 £	Fixed assets £	Bank deposits/ (overdraft) £	Stock/ Debtors/ (creditors) £	Long term creditors £	Total £
<i>Designated Funds</i>												
Cockram Bequest - Capital	26,011	-	-	-	-	-	26,011	-	26,011	-	-	26,011
Missionary giving account	500	-	-	-	-	-	500	-	500	-	-	500
L J Alderton (Historic Library)	1,078	-	510	-	(709)	-	879	-	879	-	-	879
Pilgrimage fund	1,513	-	-	-	(67)	-	1,446	-	1,446	-	-	1,446
St Ed Singers fund	657	-	-	-	(60)	-	597	-	597	-	-	597
Christian Learning Group	467	-	-	-	-	-	467	-	467	-	-	467
Discovery Centre	8,223	-	-	-	(4,079)	-	4,144	-	4,144	-	-	4,144
Chapel refurbishment	1,587	-	-	-	-	-	1,587	-	1,587	-	-	1,587
Discovery Centre appeal	469	-	-	-	(208)	-	261	-	261	-	-	261
Clergy Discretionary Fund	835	-	3,725	-	(2,429)	-	2,131	-	2,131	-	-	2,131
Clerestory Repair project	-	-	2,707	-	-	-	2,707	-	2,707	-	-	2,707
Youth Minister	1,048	-	-	-	-	-	1,048	-	1,048	-	-	1,048
Morden Collage Music Fund	8,000	-	16,000	-	-	-	24,000	-	24,000	-	-	24,000
Crimson Glory WWI	1,768	-	339	-	(1,500)	(607)	-	-	-	-	-	-
Flower Fund	463	-	5,676	1,155	(1,664)	-	5,630	-	5,630	-	-	5,630
Noyes Fludde	-	-	-	-	(111)	607	496	-	496	-	-	496
	<b>52,619</b>	<b>-</b>	<b>28,957</b>	<b>1,155</b>	<b>(10,827)</b>	<b>-</b>	<b>71,904</b>	<b>-</b>	<b>71,904</b>	<b>-</b>	<b>-</b>	<b>71,904</b>
<i>General fund</i>	2,730,457	2,933	-	695,605	(585,224)	(110,759)	2,733,012	2,564,627	33,255	135,130	-	2,733,012
<b>Total unrestricted funds - Cathedral</b>	<b>2,783,076</b>	<b>2,933</b>	<b>28,957</b>	<b>696,760</b>	<b>(596,051)</b>	<b>(110,759)</b>	<b>2,804,916</b>	<b>2,564,627</b>	<b>105,159</b>	<b>135,130</b>	<b>-</b>	<b>2,804,916</b>
St Edmundsbury Cathedral												
Enterprises Limited	78,334	-	-	494,461	(511,485)	-	61,310	67,610	55,166	(61,466)	-	61,310
<b>Total unrestricted funds – consolidated</b>	<b>2,861,410</b>	<b>2,933</b>	<b>28,957</b>	<b>1,191,221</b>	<b>(1,107,536)</b>	<b>(110,759)</b>	<b>2,866,226</b>	<b>2,632,237</b>	<b>160,325</b>	<b>73,664</b>	<b>-</b>	<b>2,866,226</b>

Summary of funds continued...



## **(d) Designated funds**

The purpose of the principal designated funds are as follows:

Cockram Bequest	children and youth work
Organ Repairs & Maintenance	organ restoration
Missionary giving account	for distribution by 10:10 Group/Chapter
L J Alderton (Historic Library)	historic library
Pilgrimage fund	pilgrimage
St Edmundsbury Singers	funds held for St Edmundsbury Singers
Kagera	funds held for Kagera Diocese
Marion Mingins Fund	funds held for eye clinic at Jachie
Discovery Centre	for Discovery Centre resources
Chapel refurbishment	for refurbishment of chapels
Discovery Centre appeal	for use by Discovery Centre
Cathedral lent retreat	for lent retreat
Deans & Bishops Honours Stone	For Deans & Bishops memorial stone
Clergy Discretionary Fund	Donations to clergy for discretionary use
Youth Minister	For engaging a youth minister



## 18. Post balance sheet events

Since 31 December 2019, the Covid-19 crisis has had an unprecedented impact on the environment in which the Cathedral operates. The effects have been far reaching and as yet are not fully defined. The impacts observed so far include:

- The value of our quoted investments has not fallen materially since 31 December 2019. At 31 March 2020 the value of such investments was £145,010.
- The value of investment properties held is likely to have been materially impacted, although it is not possible to accurately determine by how much.
- We anticipate that tenants in our investment properties may experience difficulties in paying their rent or seek to defer such payments, which may impact on short to medium term cash flows.
- We continue to deliver services via live streaming, and are seeking donations for these.
- Our stewardship income can be maintained as much of it is paid via standing order.
- We have closed our shop and our restaurant operated within the trading subsidiary and staff will be furloughed, with only necessary overheads to be paid.
- We are looking to postpone all events and projects until later in 2020 or into 2021.
- Chapter will use our cash reserves to continue paying our staff. We will make use of the Job Retention Scheme whereby HMRC will reimburse 80% of furloughed workers wage costs.
- We will apply for the Retail, Hospitality and Leisure Grant fund and the Small Business Grant Fund.
- We are in contact with the National Church and the Church Commissioners for further support to remain sustainable now and in the future. The Church Commissioners are paying our 2020 monthly grants upfront in April 2020.

While it is presently difficult to accurately predict when and how the current pandemic will be resolved, Chapter and management have been keeping the situation under constant review and developing and refining our response as new information becomes available.

Whilst our cash flow will be affected for some time, we anticipate being able to continue our day to day operations without the need to sell investments, but do have this opportunity available to us should the need arise. While the values which may be realised from such investments may not be optimal they will provide adequate resources to cover ongoing commitments for the foreseeable future (being considered twelve months from the date of approving these financial statements).